No.	Data Element	Enhancing Education through Technology, Recovery Act (CFDA 84.386)
	ARRA RECIPIENT REPORT: GRANT **PRIME RECIPIENT** **ARRA REPORTING INFORMATION**	
1.	**Award Type:**	Select **"Grant"**
2.	**Award Number:**	Enter the P.L. 297 Grant Number found on the BIE grant award document. The number has 11 alpha and numeric characters. To these 11 alpha-numeric characters, add a period and **9Y800** (for **Enhancing Education through Technology, Recovery Act**) Enter **Your School's 11 digit Grant number** + decimal separator (**.**)+ 5 digit Title II-D code (**9Y800**) For example: **GTAXXXXXXXX.9Y800** Also, see separate handout on the ARRA Numbering Convention.
3.	**Final Report:**	Select ''**No**'' for quarterly reporting; select "**Yes**" only for the final report for the project/grant period specified.
	AWARD RECIPIENT INFORMATION	
4.	Recipient DUNS No:	Enter the same DUNS for which the grant was awarded. Additional guidance regarding DUNS numbers is provided in OMB's ARRA FAQs (http://www.whitehouse.gov/OMB/RECOVERY_FAQS/#r4). Refer to BIE Document – P.L. 297 Grant number and DUNS number for ARRA Reporting.
5.	**Recipient Account Number:**	If applicable, enter the account number or any other identifying number assigned by the recipient to the award. ***This field is optional.***
6.	**Recipient Congressional District:**	Enter or select the congressional district corresponding to the recipient's DUNS address zip code + 4. (http://www.house.gov/ . Enter the zip code where the primary recipient is located in the search box in the top left corner and the congressional district will be displayed.)
	AWARD INFORMATION	
7.	**Funding Agency Code:**	Enter "**9146**"
8.	**Awarding Agency Code:**	Enter "**1450**"
9.	**Award Date:**	Enter the award date as found on the P.L. 297 award document
10.	**Award Amount:**	Enter the "cumulative amount" of the award as found on the P.L. 297 award document
11.	**CFDA Number:**	Enter "**84.386**"
12.	**Program Source (TAS):**	Select "(**14-2101**) School Improvement Programs, Recovery Act"
13.	**Sub Account Number for Program Source (TAS)**	Leave blank. ED does not use TAS sub-account numbers

14.	**Total number of sub-awards to individuals:**	Leave blank. Sub-awards are not made to individuals.
15.	**Total amount of sub-awards to individuals:**	Leave blank. Sub-awards are not made to individuals.
16.	**Total number of payments to vendors less than $25,000/award:**	Enter the total number of vendor payments of less than $25,000/award. Include only vendor payments made by the Prime Recipient. Guidance regarding who is a vendor is available in OMB's ARRA Guidance (http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf) and ED's Clarifying Guidance (http://www.ed.gov/policy/gen/leg/recovery/section-1512.html) Per OMB's ARRA FAQs (http://www.whitehouse.gov/OMB/RECOVERY_FAQS/#agg2), a prime recipient is not required to aggregate its awards for instances where payments to vendors are less than $25,000. If the prime recipient chooses, it can disaggregate reporting for all vendors, regardless of the payment amount. OMB's guidance also clarifies that, if a prime recipient chooses to aggregate vendor payments less than $25,000, the $25,000 threshold is triggered by individual payments to a vendor within a quarter and not cumulative payments to a vendor over the life of the project. Please note, the number of aggregated vendor payments and associated dollars should be reported cumulatively.
17.	**Total amount of payments to vendors less than $25,000:**	Enter the total dollar value of awards less than $25,000 awarded to vendors. Include only vendor payments made by the Prime Recipient. Please see tip above (No. 16) for Total number of payments to vendors less than $25,000/award.
18.	**Total number of sub-awards less than $25,000/award.**	Leave blank. Tribally Controlled Schools are LEA's/Prime Recipients and do not make sub-awards to sub awardees.
19.	**Total amount of sub-awards less than $25,000.**	Leave blank. Tribally Controlled Schools are LEA's/Prime Recipients and do not make sub-awards to sub awardees.
20.	**Award Description:**	Enter "**Educational Technology State Grants to States to improve student academic achievement through the innovative use and the effective integration of new and emerging technology with teacher training, curriculum development, and successful research-based instructional methods in elementary and secondary schools**." Append with a brief description that captures the overall purpose of the award and, if there are multiple funding actions, sufficient description to define the need for each funding action.
	PROJECT INFORMATION	
21.	**Project Name:**	Enter "**Enhancing Education through Technology**"

22.	**Project Status:**	For formula grants, and other awards funding multiple services and products, recipients need to provide a best estimate of completion status (as a percentage, i.e., 100% complete, 50% complete, less than 50% complete) of all projects or activities supported by the whole grant. We understand that for formula grants, this will be a rough estimate. The Prime Recipient should use the percentage of its award that the Prime Recipient has expended to measure the project status.
23.	**Total Federal Amount ARRA Funds Received/ Invoiced:**	Enter the amount the Prime Recipient has received per the P.L. 297 grant award document
24.	**Number of Jobs:**	Please see OMB's Updated Jobs Guidance (http://www.whitehouse.gov/omb/assets/memoranda_2010/m10-08.pdf). Note, ED's September 2009 Clarifying Guidance on Reporting on Jobs Creation/Retention Estimates by Recipients has been superseded by OMB's Updated Jobs Guidance. Important: This number is based on the total hours worked by all ARRA Title II-D funded staff this quarter, divided by 520 (which is the number of hours for 1.0 FTE). Please include this calculation in the **Description of Jobs Created** field, to support the **Number of Jobs** entered into this field.
25.	**Description of Jobs Created:**	Please see OMB's Updated Jobs Guidance (http://www.whitehouse.gov/omb/assets/memoranda_2010/m10-08.pdf). Note, ED's September 2009 Clarifying Guidance on Reporting on Jobs Creation/Retention Estimates by Recipients has been superseded by OMB's Updated Jobs Guidance. Please note that the description of jobs created should include a brief description of the types of jobs created or retained. This description may rely on job titles, broader labor categories, or the recipient's existing practice for describing jobs as long as the terms used are widely understood and describe the general nature of the work. **Important:** The *Description of Jobs* field should include the calculation for that quarter. This calculation must support the *Number of Jobs* field noted above.

26.	**Quarterly Activities/ Project Description:**	Please provide a brief description of quarterly activities for the reporting quarter in clear and complete sentences. Recipients are asked to provide information that is stated in terms that allow an understanding of the accomplishments. All recipients must complete the narrative portions of their reports with enough descriptive language to be fully transparent. Please include explanation of all abbreviations or acronyms that may be unfamiliar to the general public. Indicate as a percent of total grant award amount, the percent of funds distributed by formula , the percent of funds distributed competitively, and the percent of funds used for non-administrative activities during the quarter. In instances where the final prime recipient expenditures are less than the award amount listed on the report due to an amendment in the original agreement or if the project came in under budget, the recipient must provide a description in this field explaining why the final amount in the "Total Federal Amount of ARRA Expenditure" field does not equal the amount in the "Award Amount" field, and confirming that no more funds will be expended by the prime recipient.
27.	**Activity Code: (Up to 10 activity codes may be entered)**	Enter, "**B03.03**" - Elementary & Secondary Education, "**B04.04**" Computer Literacy, and as appropriate, "**B04.05**" - Distance Education.
28.	**Total Federal Amount of ARRA Expenditure:**	Enter the **cumulative total amount of expenditures** for this grant. Please see OMB's ARRA Guidance (http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf) and OMB's Recipient Reporting Data Model (https://www.federalreporting.gov/federalreporting/downloads.do#rrdm) for guidance regarding expenditure reporting.
29.	**Total Federal ARRA Infrastructure Expenditure:**	Leave blank - Infrastructure expenditure is not an allowable cost under the Enhancing Education through Technology, Recovery Act program; therefore, this is not applicable.
30.	**Infrastructure Contact Name:**	Leave blank
	Infrastructure Contact Street Address 1:	Leave this entire section blank
	Infrastructure Contact Street Address 2:	
	Infrastructure Contact Street Address 3:	
	Infrastructure Contact City:	
	Infrastructure Contact State:	

	Infrastructure Contact Zip Code + 4:	
	Infrastructure Contact Email:	
	Infrastructure Contact Phone:	
	Infrastructure Contact Ext:	
31.	**Infrastructure Purpose and Rationale:**	Leave blank
PRIMARY PLACE OF PERFORMANCE		
32.	**Street Address 1:**	Enter the Prime Recipient's address as indicated in the P.L. 297 Grand Award Document, unless the Primary Place of Performance is different.
	Street Address 2:	
	City:	
	State:	
	Country:	
	Zip Code + 4:	
33.	**Congressional District:**	Enter or select the congressional district corresponding to the recipient's DUNS address zip code + 4 if the Primary Place of Performance is not different.
RECIPIENT HIGHLY COMPENSATED OFFICERS		
34.	**Indication of Reporting Applicability:**	See definition of "Recipient Officer Name" as found in OMB's Recipient Reporting Data Model (https://www.federalreporting.gov/federalreporting/downloads.do#rrdm). If the criteria identified in that definition are met, select "Yes" and report this information for the BIE. If the criteria are not met, select "No".
35.	**Prime Recipient Highly Compensated Name:**	If the criteria are met, report this information for the BIE.
36.	**Prime Recipient Highly Compensated Compensation:**	
37.	**Government Contracting Office Code:**	Leave blank
SUB- RECIPIENT		
REPORTING INFORMATION		
38.	**Award Type:**	Leave blank
39.	**Award Number:**	Leave blank
40.	**Recipient DUNS No:**	Leave blank
41.	**Final Report:**	Leave blank
SUB-RECIPIENT INFORMATION		
42.	**Sub-recipient DUNS No.:**	Leave blank
43.	**Sub-award Number:**	Leave blank

44.	Sub-recipient Congressional District:	Leave blank
SUB-AWARD INFORMATION		
45.	Amount of Sub-award:	Leave blank
46.	Total Sub-award Funds Disbursed:	Leave blank
47.	Sub-award Date:	Leave blank
SUB-RECIPIENT PLACE OF PERFORMANCE		
48.	Street Address 1:	Leave blank
	Street Address 2:	
	City:	
	State:	
	County:	
	Zip Code + 4:	
49.	Congressional District:	Leave blank
SUB-RECIPIENT HIGHLY COMPENSATED OFFICERS		
50.	Indication of Reporting Applicability:	Leave blank
51.	Name:	Leave blank
52.	Compensation:	
VENDORS		
REPORTING INFORMATION		
53.	Award Type:	Select **"Grant"**
54	Award Number:	This is the award number provided by the BIE to the Prime Recipient. Enter P.L. 297 Grant Number found on the BIE Grant Award Document
55.	Recipient DUNS No:	Enter the Prime Recipient's DUNS number
56.	Sub-award Number - Sub-recipient Vendor:	Leave blank
57.	Vendor DUNS Number:	Enter the vendor's DUNS number. If this information is not available, you are required to provide both the vendor name and vendor's head quarter's Zip Code.
58.	Vendor Name:	Enter the vendor's name.
59.	Vendor HQ Zip Code:	Enter the zip code + 4 corresponding to the address of the vendor's headquarters.
60.	Product and Service Description:	Enter a description of the product or service provided by the vendor .

61.	Payment Amount:	Per OMB's ARRA FAQs (http://www.whitehouse.gov/OMB/RECOVERY_FAQS/#21-5), enter the amount of individual payments to vendors, using Recovery Act funds.

Links to Guidance and Frequently Asked Questions (FAQs)

- Updated Guidance on the American Recovery and Reinvestment Act – Data Quality, Non-Reporting Recipients, and Reporting of Job Estimates, December 18, 2009 (OMB's Updated Jobs Guidance)
  http://www.whitehouse.gov/omb/assets/memoranda_2010/m10-08.pdf

- Implementing Guidance for the Reports on Use of Funds Pursuant to the American Recovery and Reinvestment Act of 2009, June 22, 2009 (OMB's ARRA Guidance)
  http://www.whitehouse.gov/omb/assets/memoranda_fy2009/m09-21.pdf

- Frequently Asked Questions, American Recovery and Reinvestment Act of 2009 (OMB's ARRA FAQs)
  http://www.whitehouse.gov/OMB/RECOVERY_FAQS

- Recipient Reporting Data Model, which has been updated to align with all changes included in OMB's Updated Jobs Guidance (Recipient Reporting Data Model)
  https://www.federalreporting.gov/federalreporting/downloads.do#rrdm

- U.S. Department of Education Clarifying Guidance on Recovery Act Section 1512 Quarterly Reporting (ED's Clarifying Guidance)
  http://www.ed.gov/policy/gen/leg/recovery/section-1512.html

- FederalReporting.gov User Guidance
  https://www.federalreporting.gov/federalreporting/downloads.do#docs

- Reporting Enhancements for January 2010 Reporting
  https://www.federalreporting.gov/federalreporting/home.do