

Category: 1640
Exc. Qual. Std.: 52
Approved: Sept 3, 1992
Authority: P.L. 95-561

FACILITIES SPECIALIST /TECHNICIAN

CATEGORICAL PAY LEVEL:

Minimum Pay Level: 01

Maximum Pay Level: 03

DESCRIPTION OF WORK:

Provides technical expertise/information to the Agency Facility Manager in one or more of the following (or similar) areas, engineering, environmental quality, fire prevention/suppression, etc.

LEVEL OF RESPONSIBILITIES:

Level 01 – Trainee level, responsible for such activities as drafting initial drawings for facility renovation/repair or checking of fire extinguishers for operability.

Level 02 – Responsible for operation of programs such as energy conversation, fire suppression, sanitation/landfill, etc.

Level 03 – Responsible for development as well as operation of programs such as fire suppression, sanitation/landfill, energy conversation, etc. Review existing operating instructions for such programs, develops improvements, conducts training, etc.

BASIC EDUCATION AND EXPERIENCE REQUIREMENTS:

| | | | |
|------------|----|--------------|-----------------|
| Pay Level | 01 | 02 | 03 |
| Education | HS | HS or 60 HRS | HS or Bachelors |
| Experience | 0 | 3 or 1 | 6 or 2 |

Degree may be in any field of engineering, environmental quality, conversation, or similar area which is related to the specific position.

Qualifying experience will be in an area related to the position to be filled.

A valid driver's license is required, as the position requires extensive driving between sites.

PHYSICAL REQUIREMENTS:

Good distant vision in one eye and ability to read without strain printed material the size of typewritten characters are required, glasses permitted. The position also requires the ability to hear the conversational voice, with or without a hearing aid. In most instances, an amputation of an arm, hand, leg or foot will not disqualify an applicant for appointment although it may be necessary that this condition be compensated by use of satisfactory prosthesis. In addition, applicants must possess emotional and mental stability.