

Request for a Retirement Estimate  
**(For current employees only)**

This is a questionnaire to begin the estimate process;  
it is **NOT** an application for retirement.

Complete the next page and FAX it to 505-563-5305

Each estimate requires time to research and calculate, we appreciate your patience. It may take up to 4 weeks before a completed estimate is mailed hard copy to you.

We are **only** using the email address to notify of receipt of request **and** of completion of request.

We have chosen to mail hard copy completed estimates to your correspondence address on file.

The files are too large to be sent via email.

**For status inquiries or general questions,  
leave a message 505-563-5210**

Be sure to attach a copy of your Social Security Earnings Record. We are looking for the page with the year to year earnings listed!

**To get a copy of your SSA Earnings Record  
Go to: <https://www.socialsecurity.gov/mystatement/>**

# Request for Retirement Estimate Form

<b>Name (please print)</b>					
<b>Date of Birth:</b>		<b>Last 4 of Social Security</b>		<b>XXX-XX-</b>	
<b>Contact phone #</b>		<b>Mailing address</b>			
<b>Email Address (for notifications only)</b>					
<b>When I want to retire? (Please provide NO MORE than 2 dates)</b>					
<b>Type of Retirement (circle one)</b>		<b>Voluntary</b>		<b>Disability</b>	
<b>I am married (check one)</b>		<b>Yes</b>	<b>No</b>		
<b>I have former spouse(s) who may be entitled to annuity</b>			<b>Yes</b>	<b>No</b>	
<b>I worked other federal jobs/other periods (include military service by attaching DD214)</b>					
<b>Agency</b>		<b>In which state?</b>		<b>What years?</b>	
<b>I left the government and pulled out my retirement contributions</b>				<b>Yes</b>	<b>No</b>
<b>What year?</b>			<b>I paid it back</b>		<b>Yes</b>
					<b>No</b>
<b>I retired once before</b>		<b>Yes</b>	<b>No</b>	<b>What year?</b>	
<b>I work at a BIA school that went grant and kept federal benefits</b>				<b>Yes</b>	<b>No</b>
<b>I have included copies of my contracts for all years under grant school.</b>				<b>Yes</b>	<b>No</b>

NOTE: The estimates provided are not intended to represent actual amounts. Office of Personnel Management (OPM) has sole authority and responsibility for adjudicating retirement claims.