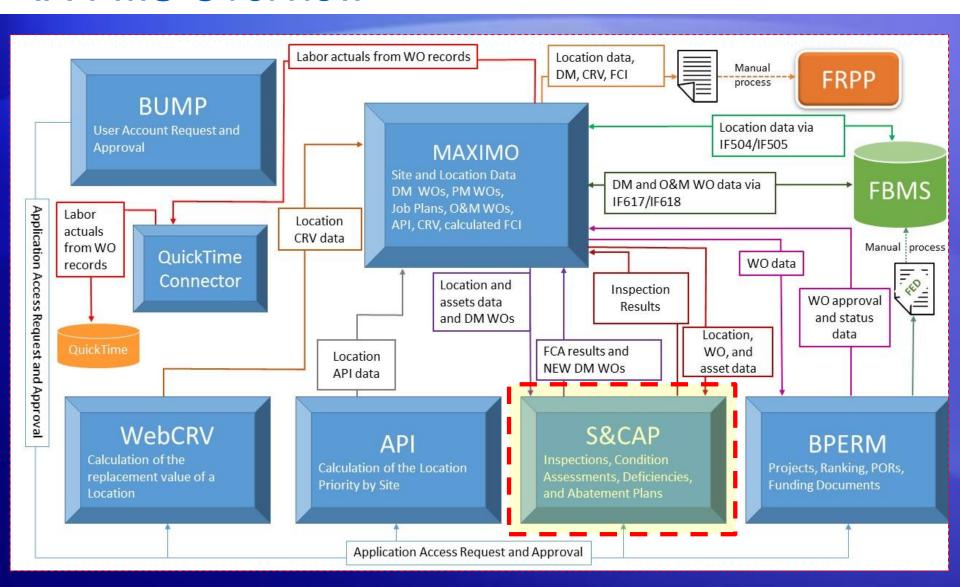
Indian Affairs, Division of Facilities Management and Construction

Indian Affairs-Facility Management System (IA-FMS) Training

S&CAP
Safety Inspections Webinar
7/21/2016

IA-FMS Overview



Lesson

S&CAP
Safety Inspections

Lesson goals

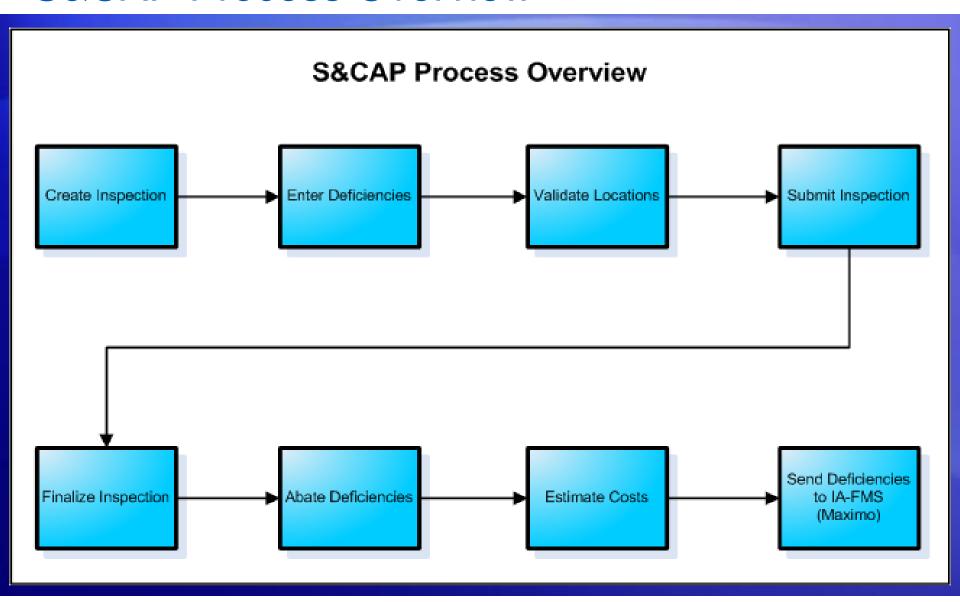
- This lesson will cover the following specifics within IA-FMS (S&CAP):
 - Entering Inspection Data
 - Submitting an Inspection
 - Finalizing Inspection Data
 - Creating Abatement Plans
 - Estimating Costs
 - Sending Deficiencies to Maximo
 - Running S&CAP Reports

Safety & Other Inspections

- S&CAP stands for <u>Safety</u> & Condition Assessment Portal
- Safety & Other refers to non CA inspections in S&CAP

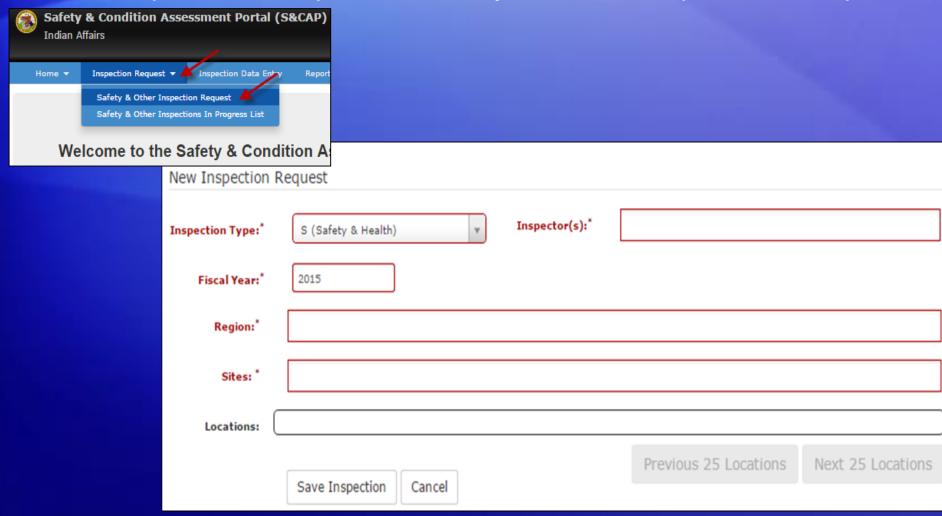
- Safety & Other Inspection Types:
 - Safety Inspections
 - S (Safety & Health)
 - J (Detention Center Safety and Health)
 - A (Additional Regional Health and Safety)
 - H (Indian Health Services)

S&CAP Process Overview



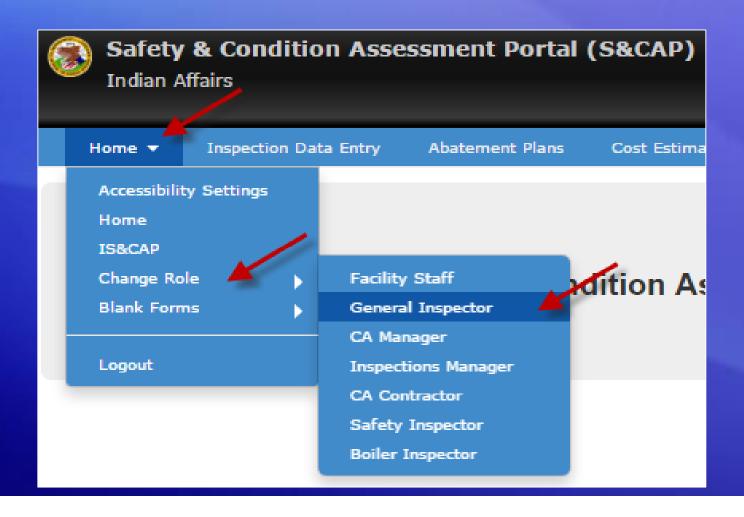
Creating an Inspection Request

Go to Inspection Request > Safety & Other Inspection Request



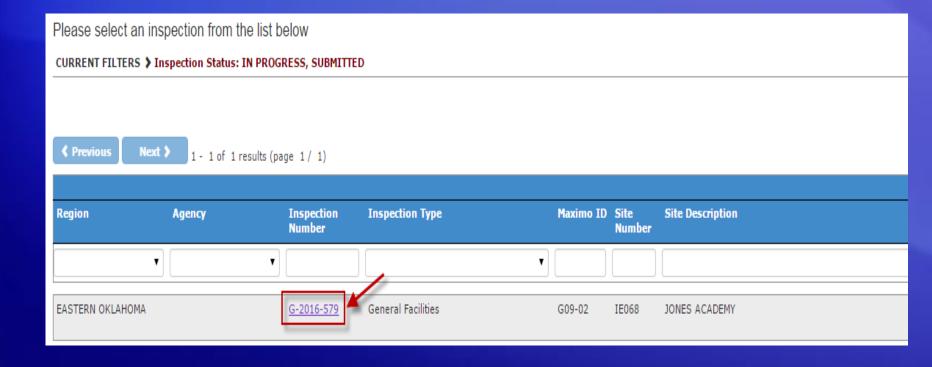
Changing Roles

 If you have multiple user roles for S&CAP in BUMP, you can easily switch between these roles

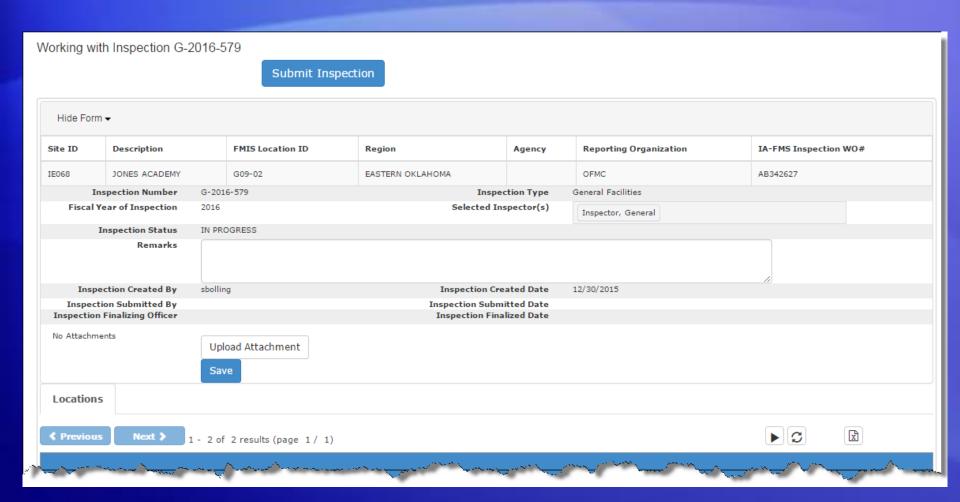


Inspection List

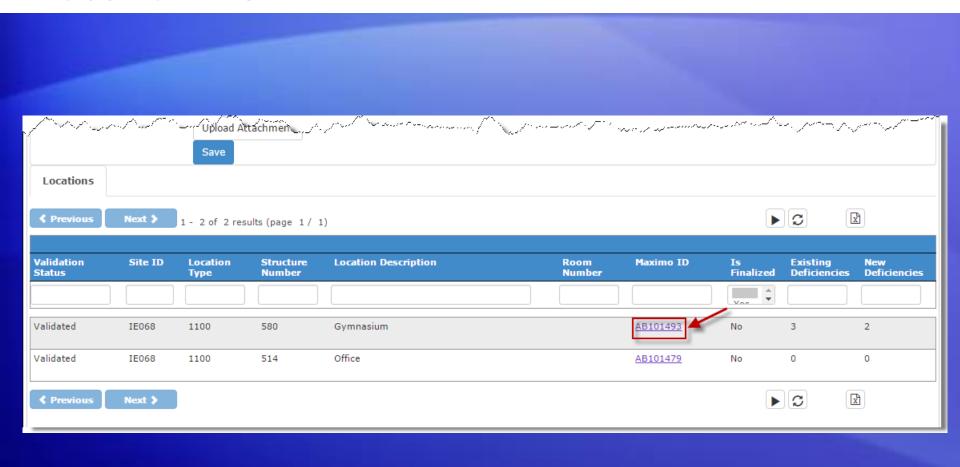




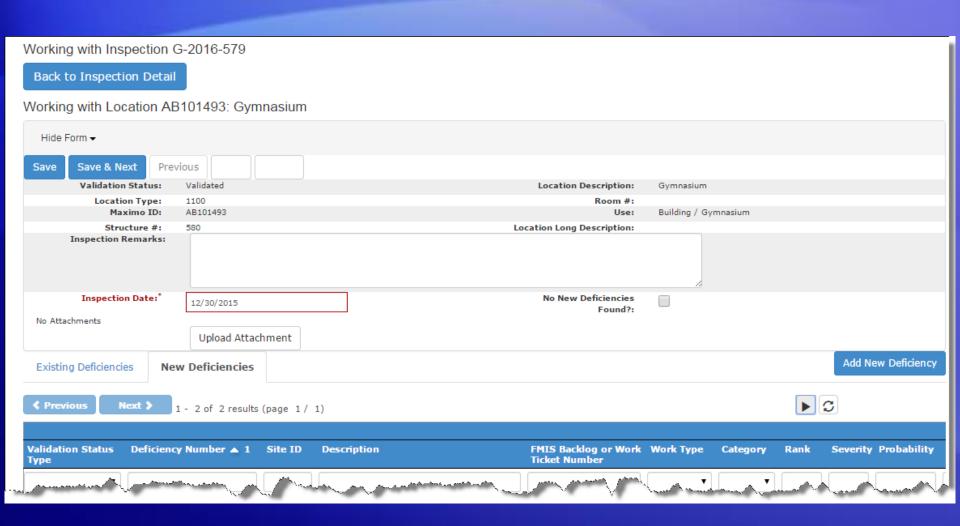
Inspection Detail



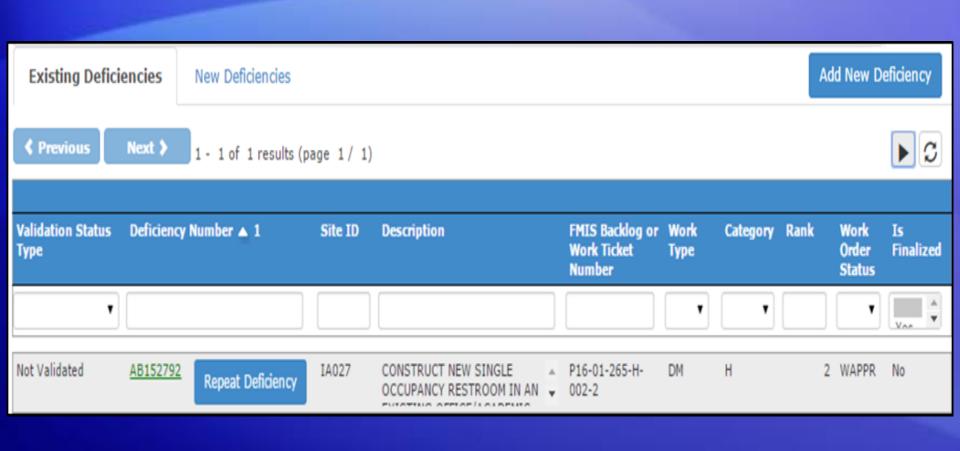
Location List



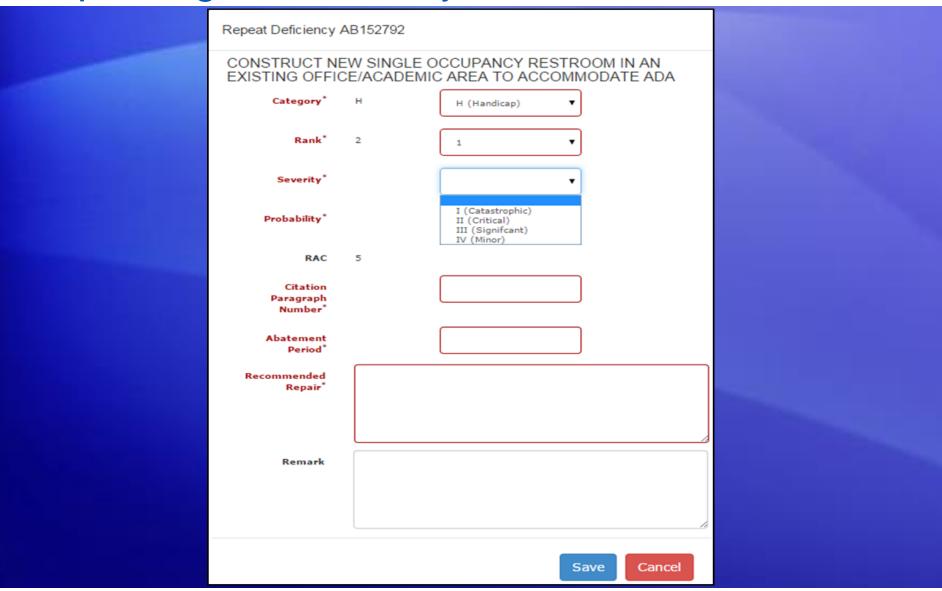
Location Detail



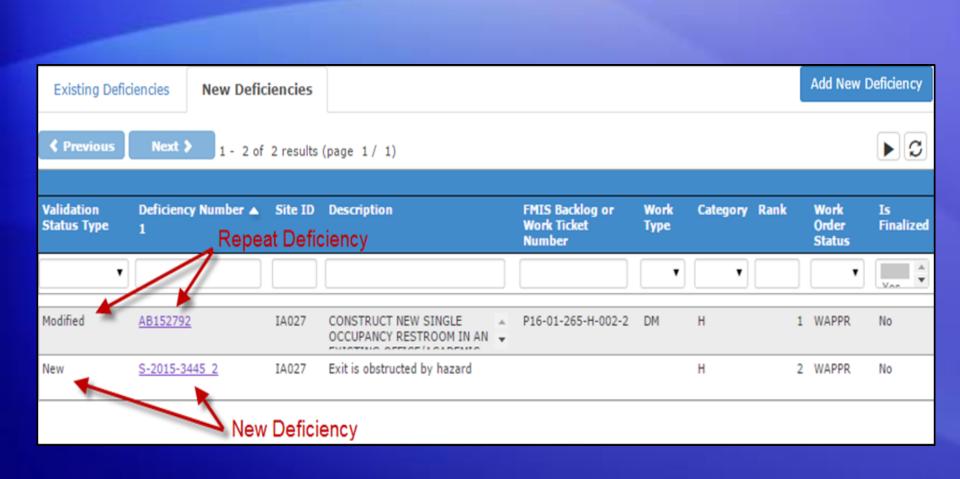
Existing Deficiency List



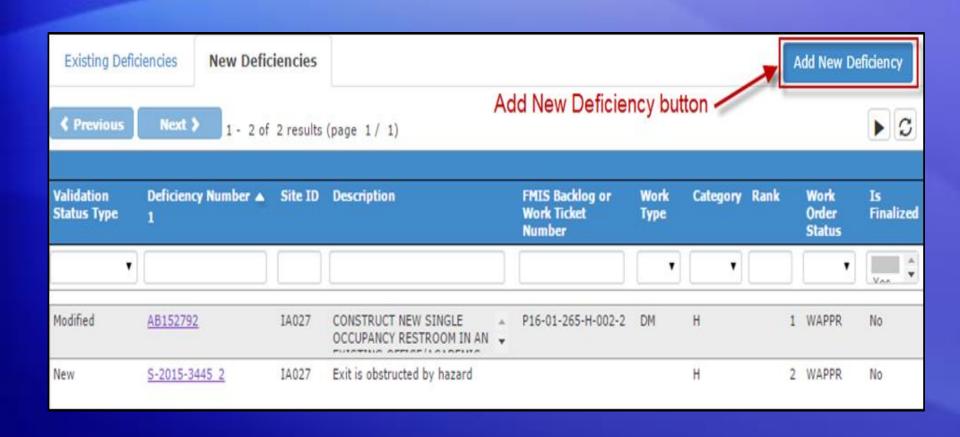
Repeating a Deficiency



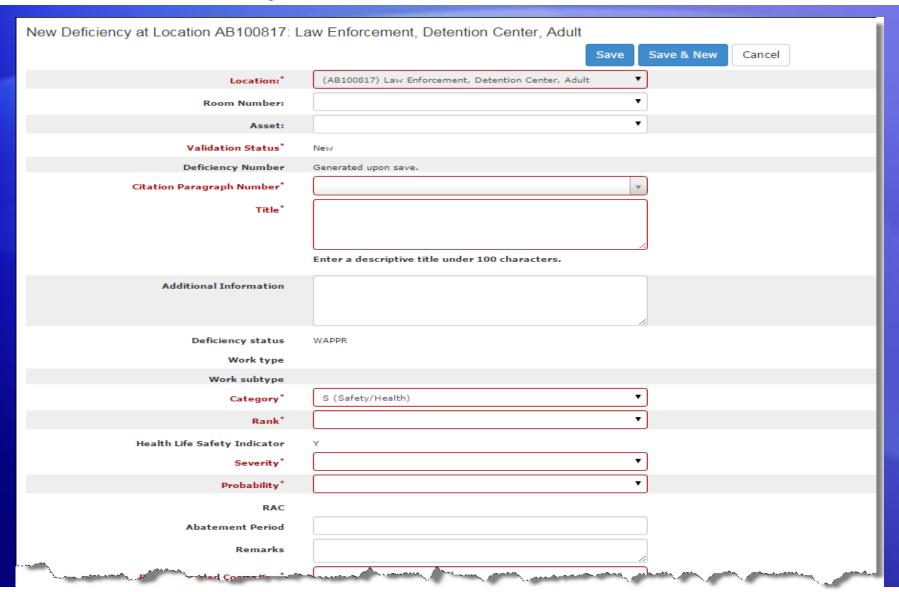
New Deficiency List (w/ repeated deficiency)



Adding New Deficiency



New Deficiency



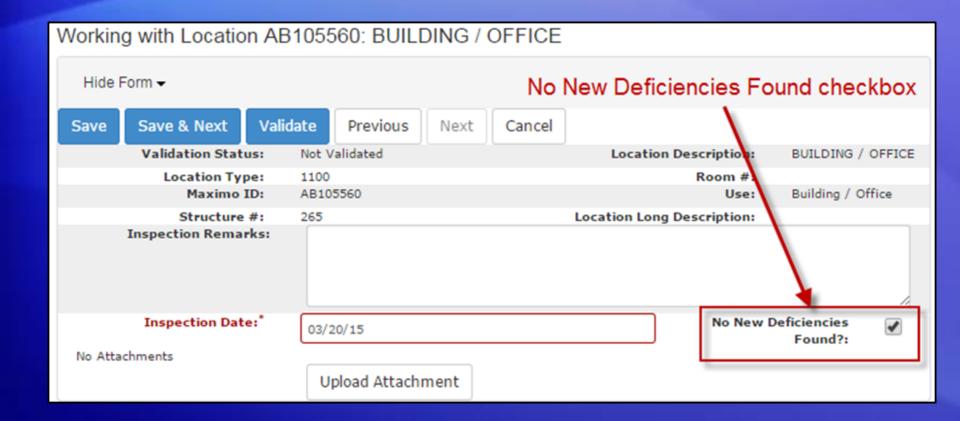
New Deficiency Categories

- Safety (S, J, A, and H) Inspection:
 - S (Safety/Health)
 - H (Handicap)
- Boiler and Pressure Vessels (B) Inspection:
 - E (Energy)
 - M (Physical Plant)
 - S (Safety/Health)
- General Facilities (G) Inspection:
 - M (Physical Plant)
- Fire Department (F) Inspection:
 - F (Fire)

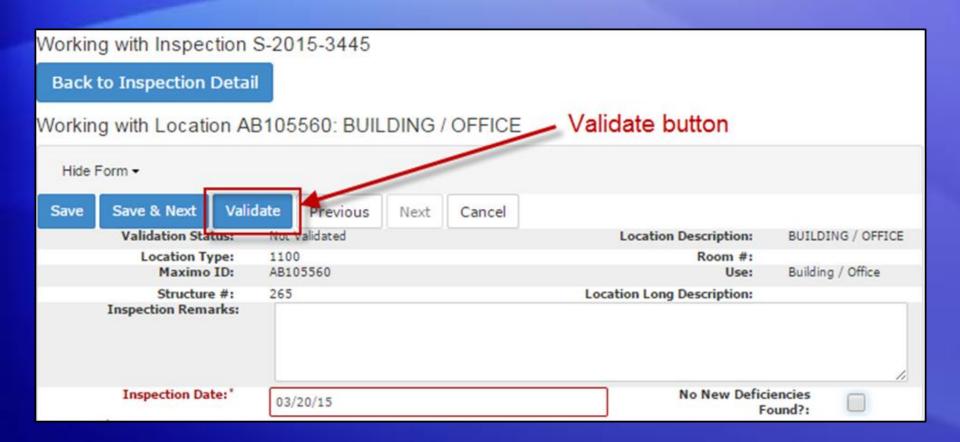
RAC — Severity and Probability

| Category | Severity | Probability | RAC |
|-------------------|-------------------|----------------|-----|
| | I (Catastrophic) | A (Frequent) | 1 |
| | | B (Likely) | 1 |
| | | C (Occasional) | 2 |
| | | D (Rarely) | 3 |
| | II (Critical) | A (Frequent) | 1 |
| | | B (Likely) | 2 |
| | | C (Occasional) | 3 |
| S (Safety/Health) | | D (Rarely) | 4 |
| H (Handicap) | III (Significant) | A (Frequent) | 2 |
| | | B (Likely) | 3 |
| | | C (Occasional) | 4 |
| | | D (Rarely) | 5 |
| | IV (Minor) | A (Frequent) | 3 |
| | | B (Likely) | 4 |
| | | C (Occasional) | 5 |
| | | D (Rarely) | 5 |

Validating Locations



Validating Locations



Validating Locations

- All locations must be validated before the inspection can be submitted.
- Validating serves as a way to verify that the location has been inspected.

Unable to Submit Inspection S-2015-3445.

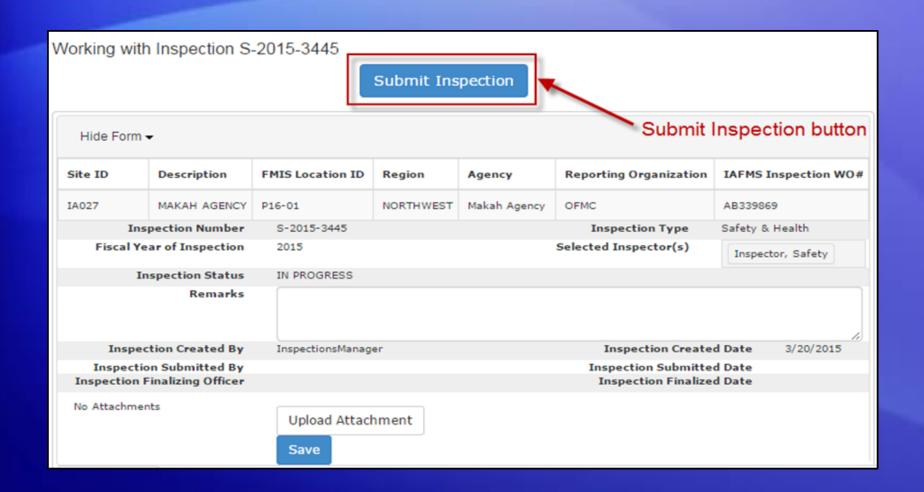
2 Location error(s) were found.

Location AB105560 has not been validated.

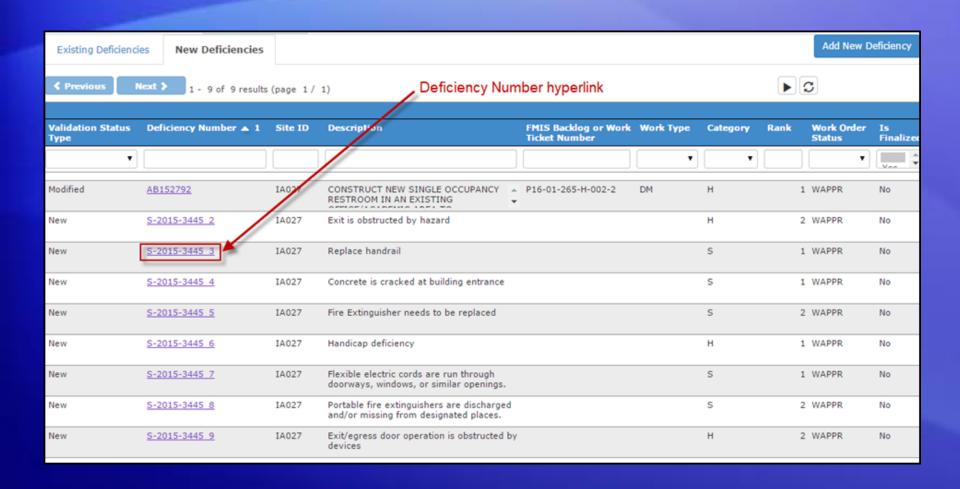
Location AB105560 has new Deficiencies, but the No New Deficiencies checkbox is checked on the Location Details Screen for the Manager Row.

- O Deficiency error(s) were found.
- 0 Asset error(s) were found.

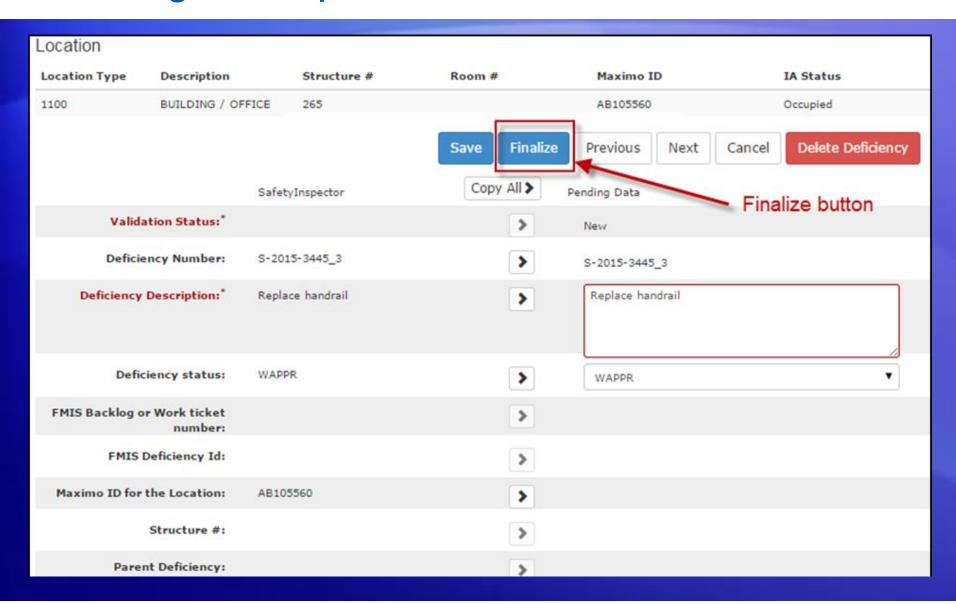
Submitting an Inspection



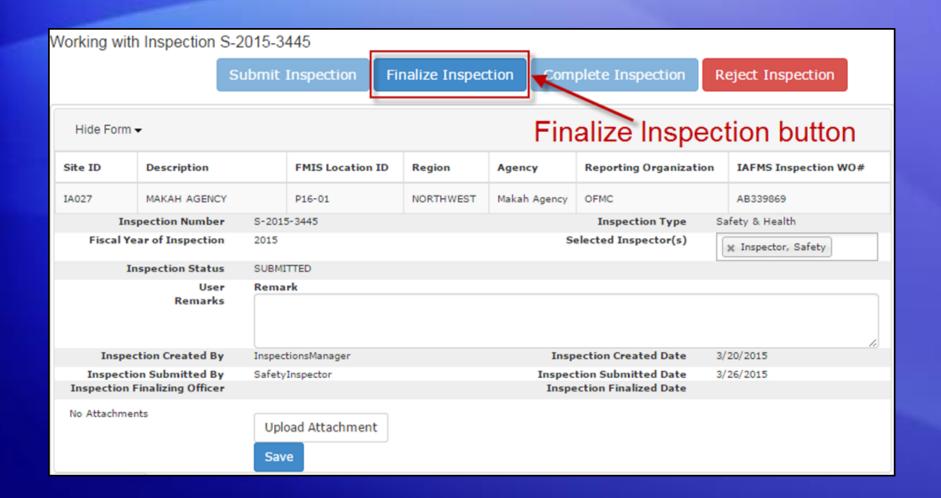
Finalizing an Inspection - Deficiencies



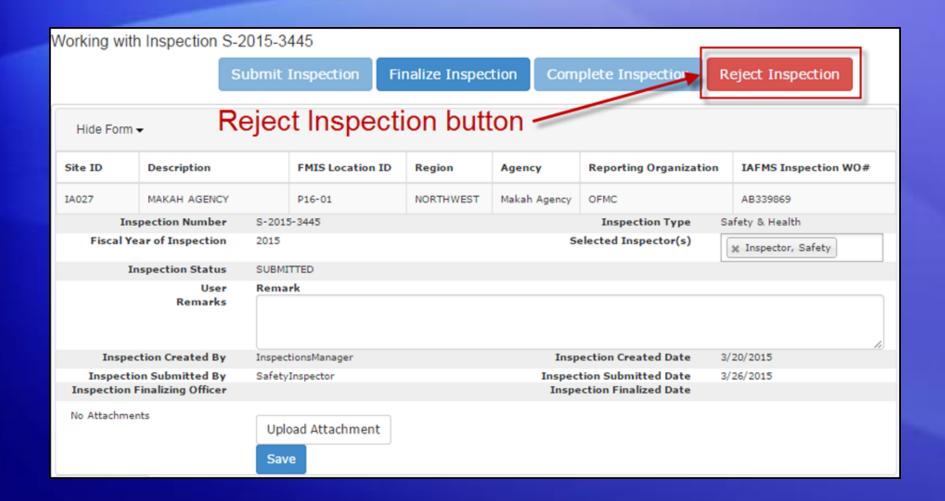
Finalizing an Inspection - Deficiencies



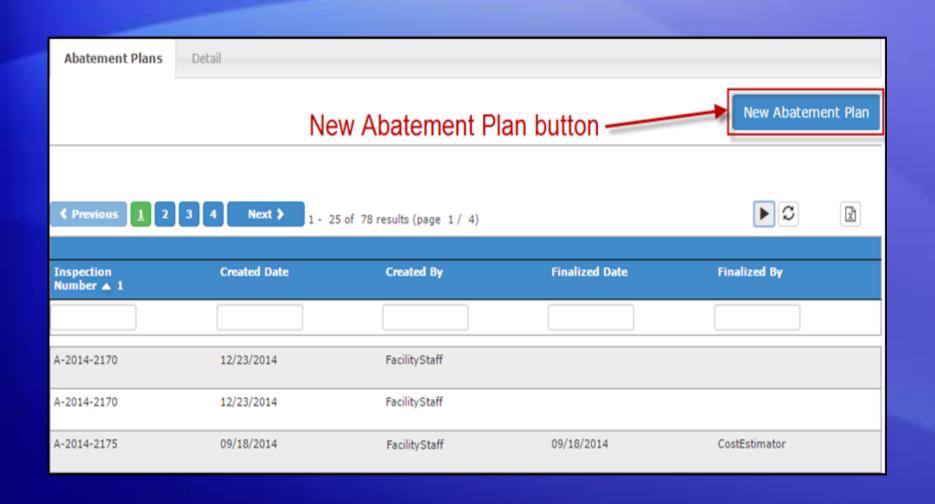
Finalizing an Inspection



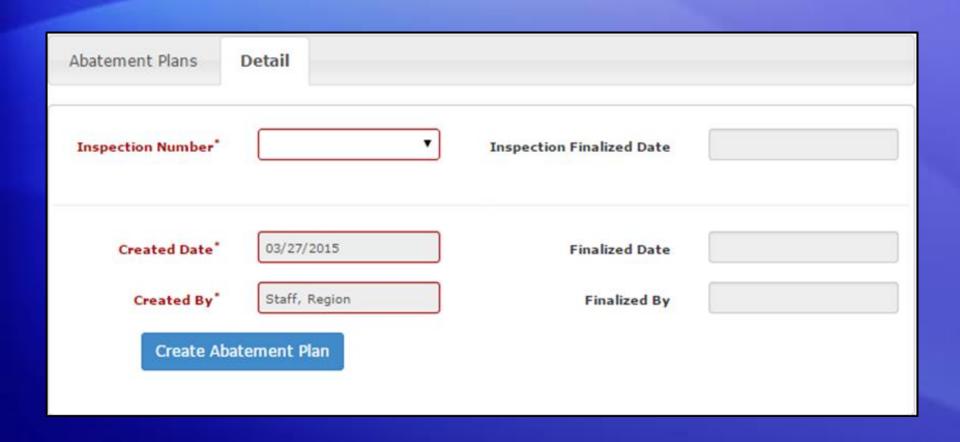
Rejecting an Inspection



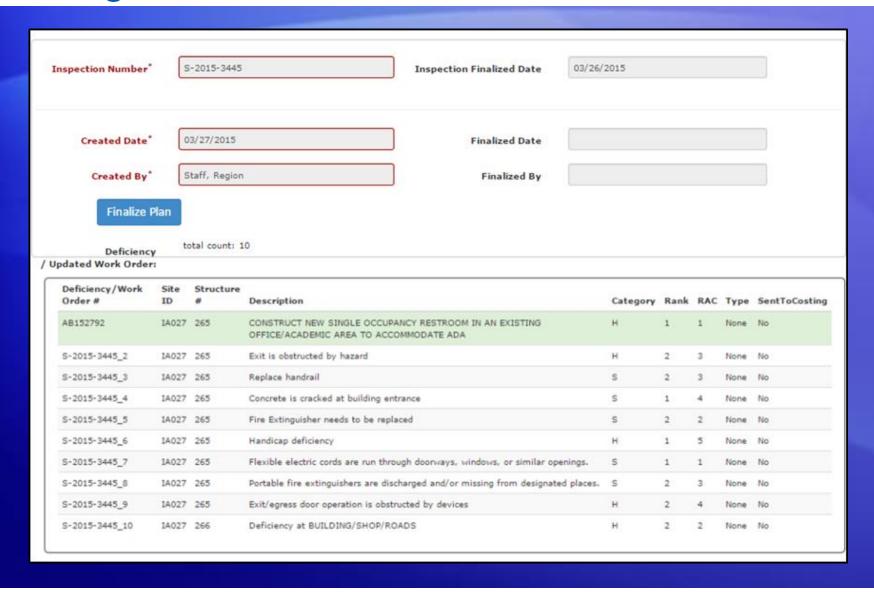
Abatement Plans



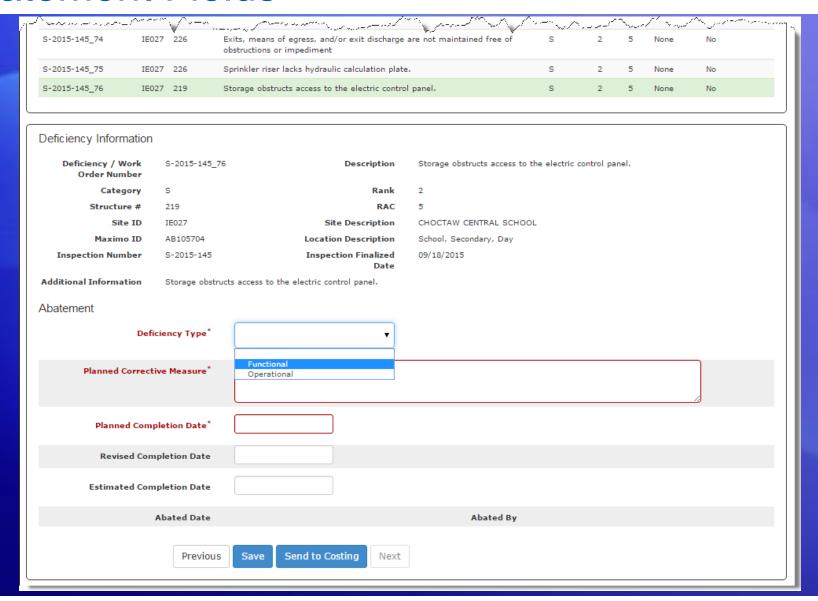
Setting Up an Abatement Plans



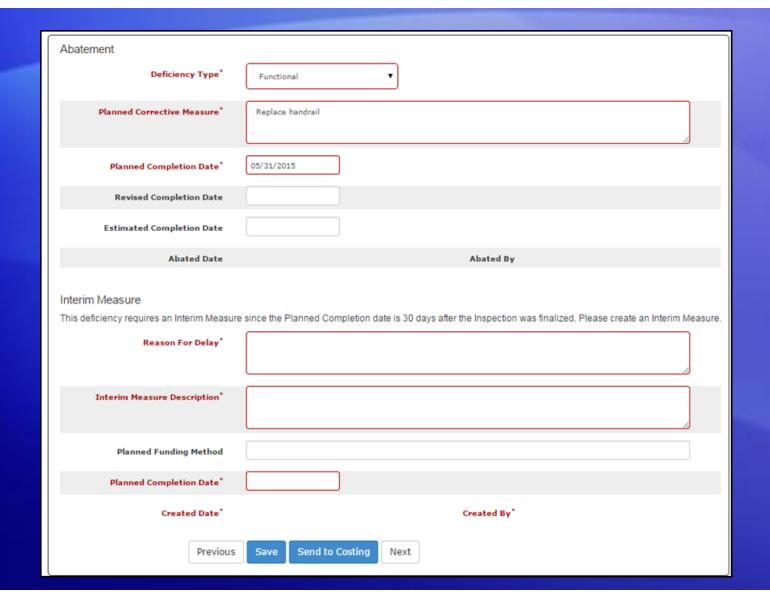
Adding Abatement Data to Deficiencies



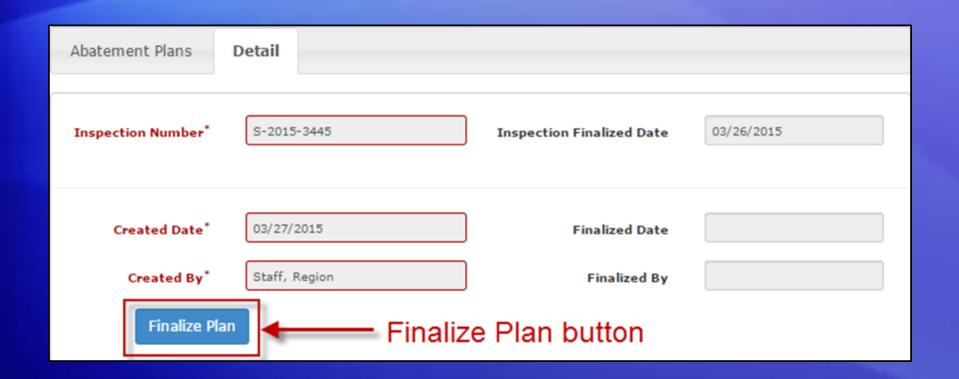
Abatement Fields



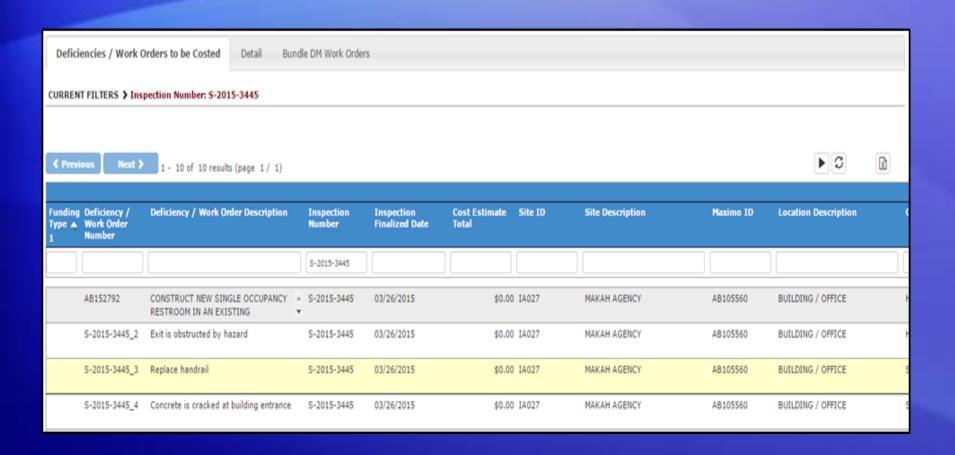
Interim Measures



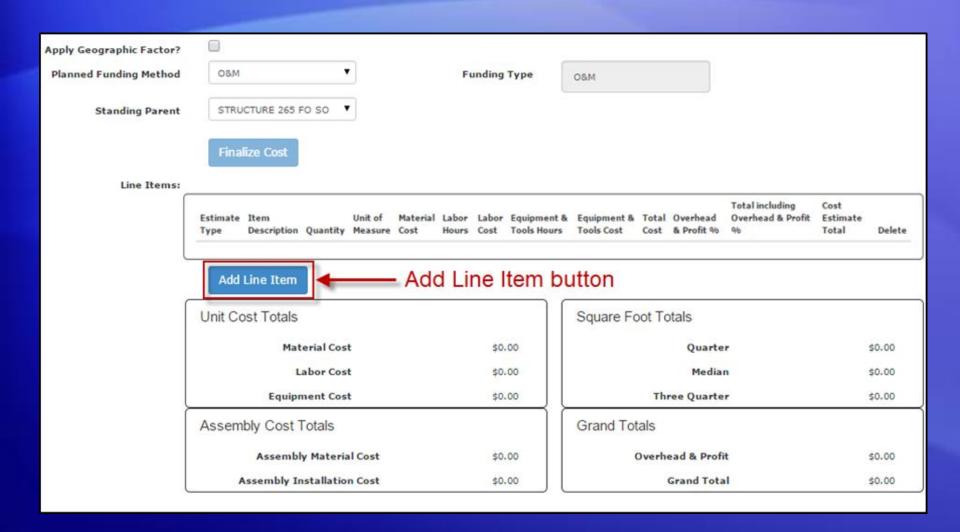
Finalizing Abatement



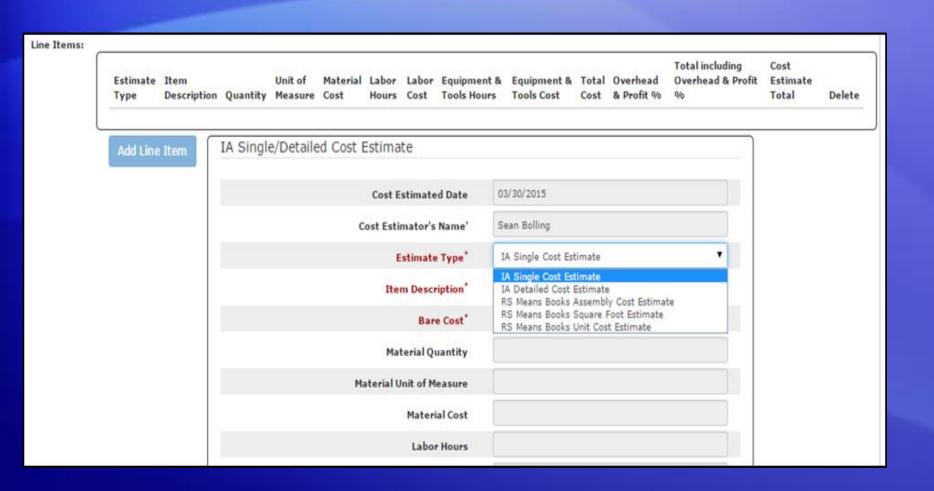
Cost Estimating



Adding Costs



Selecting Estimate Type



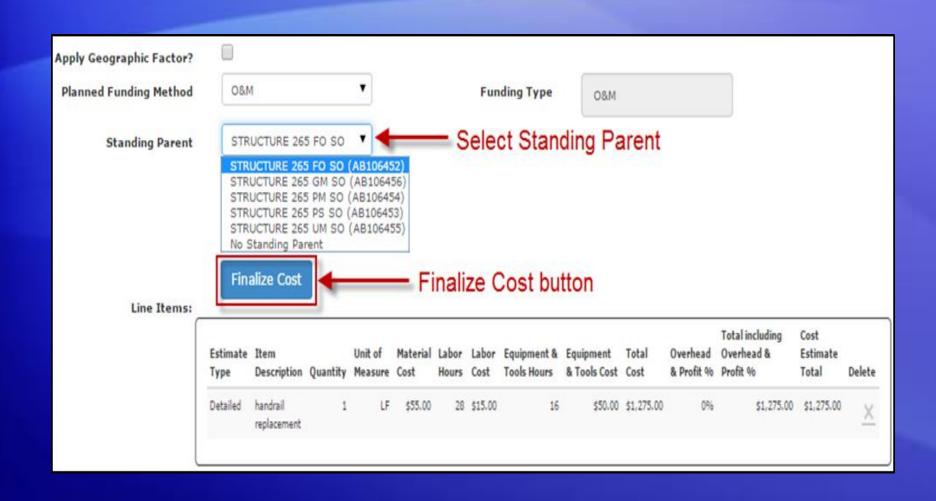
Cost Estimate Fields

| Estimate Type | Fields |
|---------------------------------------|---|
| IA Single Cost Estimate | Item Description* |
| | Bare Cost* |
| | Overhead & Profit % |
| IA Detailed Cost Estimate | Item Description* |
| | Material Quantity* |
| | Material Unit of Measure* |
| | Material Cost* |
| | Labor Hours* |
| | Labor Cost* |
| | Equipment/Tool Hours* |
| | Equipment/Tools Cost* |
| | Overhead & Profit % |
| RS Means Books Assembly Cost Estimate | Item Description* |
| | Overhead & Profit % |
| | Assembly Material Cost* |
| | Assembly Installation Cost* |
| RS Means Books Square Foot Estimate | Item Description* |
| | Overhead & Profit % |
| | o Quarter* |
| | o Median* |
| | Three Quarter* |
| RS Means Books Unit Cost Estimate | Item Description* |
| | Overhead & Profit % |
| | Material Cost* |
| | Labor Cost* |
| | Equipment/Tool Cost* |

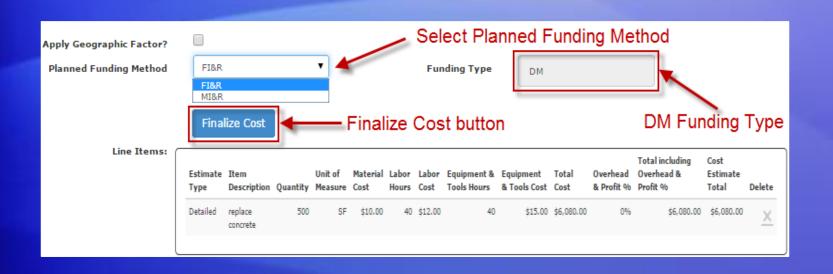
Save or Delete Costing Items



Deficiencies Costed as O&M

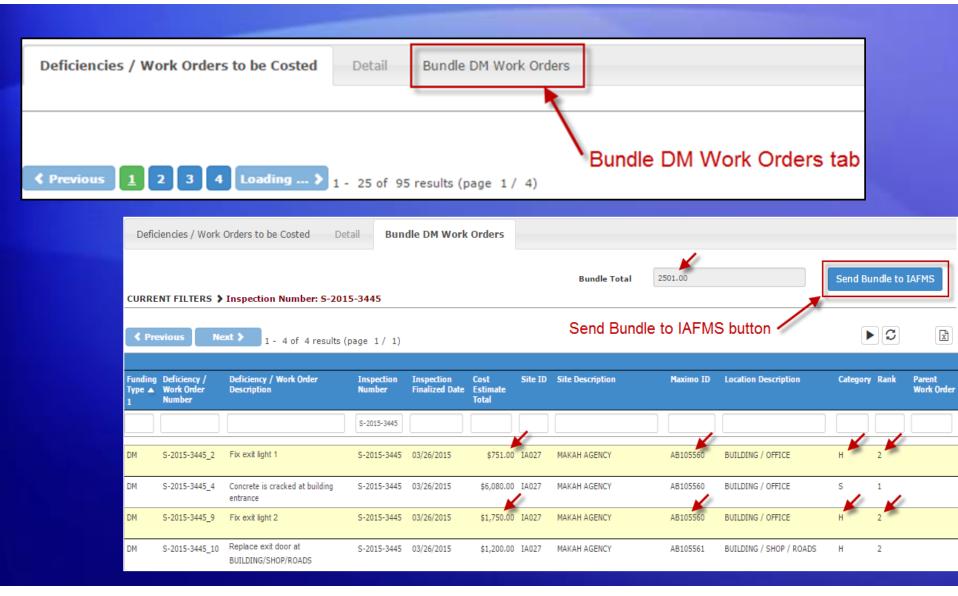


Deficiencies Costed as DM

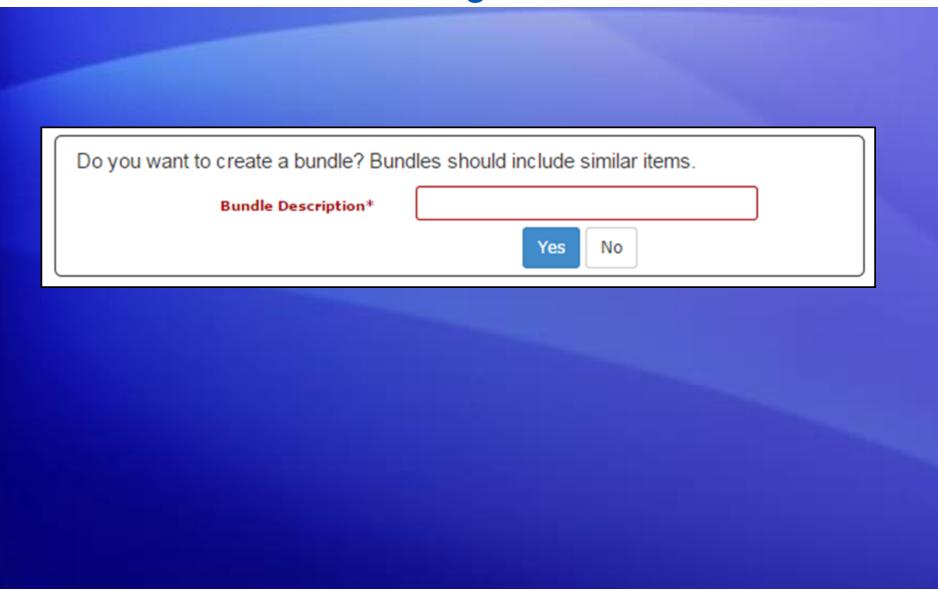




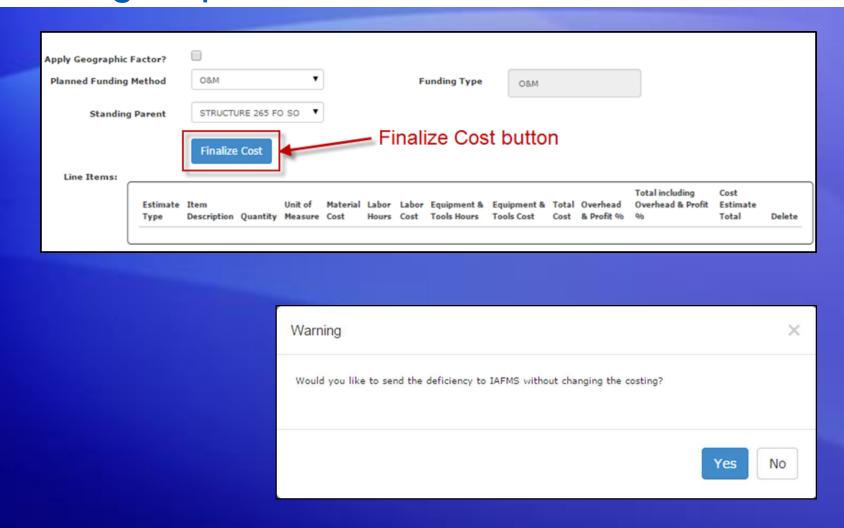
Bundling DM Deficiencies



Confirmation of Bundling



Sending Repeat Deficiencies to IA-FMS



Reports

Help ▼ Reports * Safety and Other Inspections Status Report Structure Summary Report Abatement Plan Submissions Chart Health and Safety Inspections Chart Inspection Abatement Correction Plan List of Health and Safety Deficiencies Safety And Health Inspection Report

Safety and Health Inspection Report

Safety And Health Inspection Report

Notice of Unsafe or Unhealthful Working Conditions

MUST BE POSTED AT WORKSITE UNTIL ALL DEFICIENCIES ARE CORRECTED

Category / Rank Legend:

S = Safety, H = Handicap / 1 = Serious Code and Law Violation, 2 = Non-Serious Code and Law Violation

RAC - Severity / Probability Code Legend:

I - Catastrophic, II - Critical, III - Significant, IV - Minor / A - Frequent, B - Likely, C - Occasional, D - Rarely

Region: NORTHWEST Agency: Makah Agency

Site: IA027 - P16-01 - MAKAH AGENCY

Inspection Number: S-2015-3445 Inspection Created Date: 03/20/2015 Finalized Date: 03/26/2015

Location Type: 1100-Building Maximo ID: AB105560 Use: Building / Office

Structure#: 265 Room#: - Location Description: BUILDING / OFFICE

Remarks: -

Inspector: SafetyInspector Remarks:

| W | ork Order# | Deficiency | Code/Standard | Recommended Correction | Abatement Period | Cat/Rank | Sev/Prob | RAC |
|------|------------|--|----------------------------|---------------------------|---------------------|----------|----------|-----|
| Α | B152792 | CONSTRUCT NEW SINGLE OCCUPANCY RESTROOM IN AN EXISTING OFFICE/ACADEMIC AREA TO ACCOMMODATE ADA | 5t | | 1 | H/1 | I/B | 1 |
| A | AB31196 | Replace handrail | 3.5.45 (a) | fix handrail | 365 | S/2 | III/B | 3 |
| A | AB31199 | Exit is obstructed by hazard | 4.3.5a | Remove hazard | 365 | H/2 | II/C | 3 |
| A | AB31200 | Exit/egress door operation is obstructed by devices | 101, 7.2.1.5.11 | remove obstruction | 730 | H/2 | III/C | 4 |
| S-20 | 015-3445_4 | Concrete is cracked at building entrance | 45.8q | fix concrete | 730 | S/1 | III/C | 4 |
| S-20 | 015-3445_5 | Fire Extinguisher needs to be replaced | 3.4.5 | replace fire extinguisher | 15 | S/2 | III/A | 2 |
| S-20 | 015-3445_6 | Handicap deficiency | 45.67.(a) | Fix handicap deficiency | 1825 | H/1 | III/D | 5 |
| S-20 | 015-3445_7 | Flexible electric cords are run through doorways, windows, or similar openings. | 1910.305(g) (1)(iii)(C) | Replace system | 1 | S/1 | I/A | 1 |
| S-20 | 015-3445_8 | Portable fire extinguishers are discharged and/or missing from designated places. | 1910.157(c)(4) | Need fire extinguishers | 365 | S/2 | II/C | 3 |

Mar 31, 2015 4:17 PM 1 / 2

^{*}Item Requires Interim Measures if Not Permanently Corrected Within 30 Days

Demo and Exercises

S&CAP
Safety Inspections