

# Welcome to Our Webinar!

---



## Call-In Information:

Teleconference: 877-937-9783

Participant passcode: 4504177

Please note the following:

1. Mute your phones.
  2. If you have to take a call, please hang up and dial in after your call.
  3. For questions, please use the chat feature in the right hand corner. We will address your questions after the presentation.
- 





# TRIBAL EDUCATION DEPARTMENT GRANT APPLICATION WEBINAR

May 18, 2015

# OVERVIEW

---

- ▶ *The Tribal Education Department Grant*
  - ▶ *Background*
  - ▶ *Purpose*
- ▶ *Requirements of the Grant Application*
  - ▶ *Project Narrative*
  - ▶ *Budget Narrative*
  - ▶ *Work Plan*
- ▶ *Proposal Preparation for Submission*
- ▶ *Additional Pre-Grant Training*
- ▶ *Resources*
- ▶ *Questions*



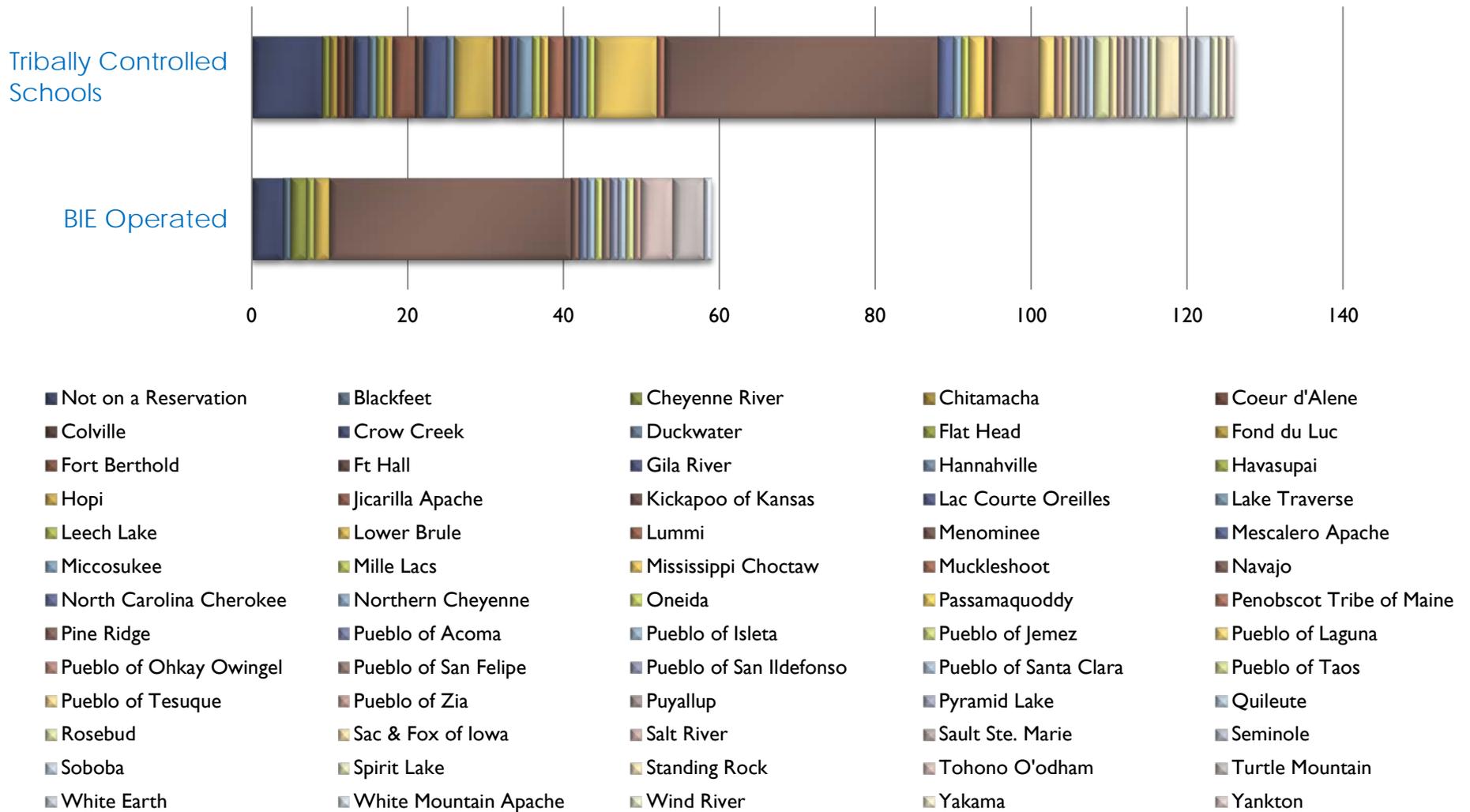


# *Background*

*The Tribal Education Department (TED) Grant*

# MEETING TRIBAL NEEDS

Distribution of Bureau of Indian Education (BIE) Funded Schools by Reservation



# Blueprint for Reform

---

- ▶ On 2013, Secretary of the Interior Sally Jewell and Secretary of Education Arne Duncan convened an American Indian Education Study Group to diagnose the systemic challenges facing the Bureau of Indian Education (BIE) and to propose a comprehensive plan for reform to ensure all students attending BIE-funded schools receive a world-class education.



# Blueprint for Reform

---



- ▶ The Study Group drafted a framework for reform based on several listening sessions with tribal leaders, Indian educators and others throughout Indian Country on how to facilitate tribal sovereignty in American Indian education and how to improve educational outcomes for students at BIE-funded schools. Released June 13, 2014.





# *Purpose*

*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT PURPOSE

---

- ▶ The Secretary of the Interior through the Bureau of Indian Education (BIE) hereby solicits grant proposals from federally-recognized tribes and their tribal education departments (TEDs) for projects defined by 25 USC § 2020.
  - ▶ These funds will assist tribes in the development and operation of tribal education departments for the purpose of planning and coordinating all educational programs of the tribe. These funds will support the development of TEDs to improve educational outcomes for students and improve efficiencies and effectiveness in the operation of BIE-funded schools.
- 



# THE TRIBAL EDUCATION DEPARTMENT GRANT PURPOSE

---

- ▶ Grant awards will range from \$25,000 to \$150,000 per fiscal year depending on the project, number of educational programs impacted, project design and expected outcomes. Subject to the availability of appropriated funds, a grant provided under this section shall be provided for a period of 3 years. If the performance of the grant recipient is satisfactory to the Secretary, the grant may be renewed for additional 2-year terms.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PURPOSE

---

- ▶ **Defined under 25 USC § 2020, top priority will be given to applications that meet the following:**
    - ▶ Applicant that serves three or more separate Bureau-funded schools. Less priority will be given if applicant has less than three schools but with at least one Bureau-funded school.
    - ▶ Applicant provides coordinating services and technical assistance to all relevant Bureau of Indian Education-funded schools.
    - ▶ Applicant will monitor and audit these grant funds by or through the tribal education department.
- 



# THE TRIBAL EDUCATION DEPARTMENT GRANT PURPOSE

---

- ▶ **Applicant provides a plan and schedule that provides for**
  - ▶ the assumption, by the tribal education department, all assets and functions of the Bureau agency office associated with the tribe, to the extent the assets and functions relate to education; and
  - ▶ the termination by the Bureau of such functions and office at the time of such assumption; and
  - ▶ the assumption will occur over the term of the grant, unless mutually agreeable to the tribal governing body and the Assistant Secretary, the period in which such assumption is to occur may be modified, reduced, or extended after the initial year of the grant.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PURPOSE

---

- ▶ Each proposal must include a project narrative, a budget narrative, a work plan outline, and a project coordinator, preferably the tribal education director, or tribal council education committee member, to serve as the point of contact for the program.
- ▶ The coordinator will participate in monthly collaboration and update meetings, submit quarterly budget updates, ensure an annual report is submitted at the end of each project year, and ultimately ensure that the tribal education department fulfills the obligations of the grant.





# *Requirements*

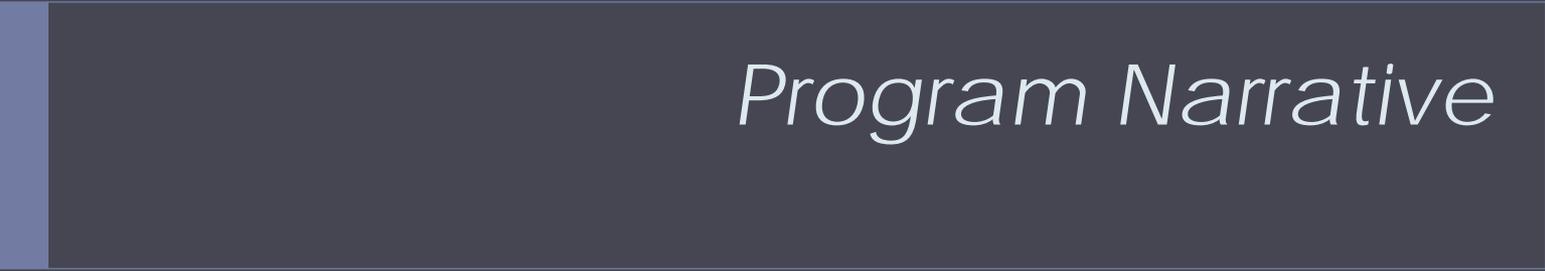
*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT APPLICATION REQUIREMENTS

---

- ▶ **Tribal Education Departments (TEDs) must provide in the grant application:**
  - ▶ Cover sheet;
  - ▶ Project Narrative (30 pages maximum);
  - ▶ Budget Narrative (15 pages maximum);
  - ▶ Work Plan (15 pages maximum); and
  - ▶ Additional Documents
    - ▶ Identify a Project Coordinator (resume)
    - ▶ Tribal Resolution – Supporting the Tribe’s grant application
- ▶ **Deadline: June 15, 2015 at 4 p.m. *Eastern Time***





# *Program Narrative*

*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE (50 TOTAL POINTS)

---

- ▶ The project narrative should explain the narrative for the tribe's TED with a supporting tribal resolution. The resolution should show support for the grant submission but does not need to exhibit a pre-determined outcome. The tribe should ensure that the project narrative expresses the tribe's vision to strengthen tribal engagement and participation in coordinating assistance and support to BIE-funded schools. The narrative should be clear in terms of its expected outcome for student success and how this project will increase student competency that is more effective than the current tribal and school structures in place.
- 



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

- A. Identify Project(s) Under the Grant Application (25 Points)*
- B. Tribal Education Background and Vision (5 Points)*
- C. Establishment of Grant Priority (20 Points)*



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ I. Tribal Educational Code Development

- ▶ Project Request Amount: \$25,000 to \$50,000, depending on the project design and outcomes.
- ▶ Description: The tribe and tribal education department will provide for the development and enforcement of tribal educational codes, including tribal educational policies and tribal standards applicable to curriculum, personnel, students, facilities, support programs, and governance outcomes. If the tribe or tribal education department will proceed with this program, the applicant should provide the current education code in place, if any, with a short description of the following:



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ I. Tribal Educational Code Development (*Continued*)

- ▶ Describe a brief history of the education code and its original purpose and goals. Provide a copy in your supplementary materials;
- ▶ Describe the economic or institutional challenges in implementing the code;
- ▶ Describe how this grant will address the challenges identified and how the grant will enhance the revision or enhancement of the tribal educational code impacting curriculum, personnel, students, facilities, and support programs;
- ▶ Describe how the updated or implementation of the educational code will support the tribe's vision, goals, and educational outcomes for the tribe's students; and



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

- ▶ **I. Tribal Educational Code Development (*Continued*)**
  - ▶ Describe the general plan, goals, and expected outcomes with timelines and legislative analysis, tribal education staff, and other staff to support the development and implementation of tribal educational codes.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ 2. Tribal Educational Control

- ▶ Project Request Amount: \$100,000 to \$150,000, depending on the project design and outcomes.
- ▶ Description: The tribe and tribal education department will facilitate tribal control in all matters relating to the education of Indian children on Indian lands.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ 2. Tribal Educational Control (*Continued*)

- ▶ Describe the current challenges confronting the tribe to prompt the educational need for the tribe to take tribal control in all matters relating to the education of Indian children on Indian lands;
- ▶ Describe how this grant will address the educational needs of the tribe to facilitate tribal educational control;
- ▶ Describe the specific educational areas in which the tribe and tribal education department will retain control and why these areas are critical;



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ 2. Tribal Educational Control (*Continued*)

- ▶ Describe how the tribe or tribal education department will address these critical educational and organizational areas with a well-defined plan, clear goals and expected outcomes, and realistic timelines and staffing to support the tribal education control relating to the education of Indian children on Indian lands.
- ▶ Describe how the tribe and tribal education department will work collaboratively with all Bureau funded schools, tribal education departments, tribal administration programs, and other entities to build the capacity to take control and manage the education of Indian children on Indian lands.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ 3. Tribal Administrative Support

- ▶ Project Request Amount: \$100,000 to \$150,000, depending on the project design and outcomes.
  - ▶ Description: The tribe and tribal education department will provide for the development of coordinated educational programs (including all preschool, elementary, secondary, and higher or vocational educational programs funded by tribal, Federal, or other sources) on Indian lands by encouraging tribal administrative support of all Bureau-funded educational programs as well as encouraging tribal cooperation and coordination with entities carrying out all educational programs receiving financial support from other Federal agencies, State agencies, or private entities.
-

# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ 3. Tribal Administrative Support (Continued)

- ▶ Describe how this grant will allow the tribe or tribal education department provide for the development of coordinated educational programs on Indian lands by encouraging tribal administrative support of all Bureau-funded educational programs as well as encouraging tribal cooperation and coordination with entities carrying out all educational programs receiving financial support from other Federal agencies, State agencies, or private entities;
- ▶ Describe how the tribe or tribal education department will address these programmatic areas by articulating the overall goal, plans, objectives, and expected outcomes with overall timeliness and staffing to support the tribal education control relating to the education of Indian children on Indian lands.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ *Tribal Education Background and Vision (5 Points)*

- ▶ The project narrative must include a description of the following:
  - ▶ The tribe's vision, educational goals and desired outcomes;
  - ▶ The tribe's current challenges in fulfilling its vision, goals, and outcomes;
  - ▶ The tribe's educational programs currently in place and existing partnerships with bureau funded schools;
  - ▶ The tribe's goals for changes in the organizations that are expected;



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ *Establishment of Grant Priority (20 Points)*

- ▶ In order to establish the priority for funding, the program narrative must also address the following in its application:
- ▶ Describe the Bureau-funded schools the tribe serves and if tribe serves less than three schools, tribe should describe how this grant will assist in serving one or two Bureau-funded schools;
- ▶ Describe how the tribe or tribal education department will monitor and audit grant funds by or through the tribal education department;



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ *Establishment of Grant Priority (20 Points)*

- ▶ In order to establish the priority for funding, the program narrative must also address the following in its application:
- ▶ Describe how the tribe or tribal education department provides coordinating services and technical assistance to all relevant Bureau-funded schools. If the tribe has no pre-existing coordination of services, the tribe should describe the challenges to establishing those partnerships and how this grant will assist in establishing those supports;



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

## ▶ *Establishment of Grant Priority (20 Points)*

- ▶ Describe how the tribe or tribal education department provides a plan and schedule that provides for
    - ▶ the assumption, by the tribal education department, all assets and functions of the Bureau agency office associated with the tribe, to the extent the assets and functions relate to education; and
    - ▶ the termination by the Bureau of such functions and office at the time of such assumption; and
    - ▶ the assumption will occur over the term of the grant, unless mutually agreeable to the tribal governing body and the Assistant Secretary, the period in which such assumption is to occur may be modified, reduced, or extended after the initial year of the grant.
    - ▶ If the tribe will not assume these plans (a-b), the tribe should describe the challenges to these plans and how this grant will assist in establishing those functions.
-

# THE TRIBAL EDUCATION DEPARTMENT GRANT PROJECT NARRATIVE

---

- ▶ In addition, the application must provide a formal resolution from the appropriate tribal governing body supporting the tribe's grant application. If there is not a sufficient amount of time to obtain a tribal resolution, the TED must provide an explanation of the process and completed steps in the project narrative.





# *Budget Narrative*

*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT BUDGET NARRATIVE

---

- ▶ The budget narrative should provide a short justification for each line item for the following cost breakdown. It should provide in detail the amount of grant funds that will be allocated to each budget category. Ensure a commitment of funds for travel to a post-award training for a grant manager or coordinator and a presentation of results for tribes at the end of year one. Locations have yet to be determined.



# THE TRIBAL EDUCATION DEPARTMENT GRANT BUDGET NARRATIVE

---

- ▶ Grant awards will range from \$25,000 to \$150,000 per fiscal year depending on the project, number of educational programs impacted, project design and expected outcomes. Subject to the availability of appropriated funds, a grant provided under this section shall be provided for a period of 3 years. If the performance of the grant recipient is satisfactory to the Secretary, the grant may be renewed for an additional 2-year terms.



# THE TRIBAL EDUCATION DEPARTMENT GRANT BUDGET NARRATIVE

---

- ▶ **Salary:** Funds used to cover staffing expenses, if any.
- ▶ **Benefits:** Benefit calculated on hired staffing.
- ▶ **Travel:** Provide approximate travel costs and justification for travel.
- ▶ **Non-capital Equipment:** Provide description of equipment for staffing to fulfill the objectives of the proposal.
- ▶ **Consultant Fees:** Provide number of consultants, proposed duties and expected work outcomes, costs, and sub-contractor costs.
- ▶ **Tribal Indirect Cost:** Provide a current IDC rate for your tribe with supplemental information supporting the IDC rate.



# THE TRIBAL EDUCATION DEPARTMENT GRANT BUDGET NARRATIVE

---

- ▶ Year one of the budget narrative should explain how the funds in each category will be used by the tribe to hire consultants, purchase supplies and equipment, for travel, and training. It should also describe any procurements, its purpose, and processes that will be used.
- ▶ Year two and three of the budget narrative should project how the funds in each category will be used by the tribe to continue the project goals defined in year 1. If awarded for years 2 and 3, the grantee must update their budget narrative with a detailed budget narrative.



# THE TRIBAL EDUCATION DEPARTMENT GRANT BUDGET NARRATIVE

---

- ▶ BIE will evaluate each tribe's projected cost. Unrealistically high (or low) budget in the proposal will impact points in this section. The budget narrative should include sufficient descriptions to enable BIE to evaluate the tribe's projected cost and determine the reasonableness of the price submitted. Travel cost must be in accordance with the Federal Travel Regulations.





# *Work Plan*

*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT WORK PLAN

---

## ► The Goals, Objectives, Tasks, Responsible Parties, Timelines, and Expected Outcomes

<b>Goal:</b> Describes aim or desired result that is specific, measurable, achievable, realistic, and time-based (SMART) to complete an Implementation Plan			
<b>Objective:</b> Describes the specific result the TED will achieve within the specific time and with available resources.			
<b>Expected Outcome:</b> Describes the result with a given deadline and a measurable impact.			
<b>Tasks:</b>	<b>Responsible:</b>	<b>Time Period:</b>	
		Begin	End
Steps to achieve your objective that will lead to your goal.	Assigned person to complete activity.	Begin time for activity.	Deadline for activity.



# *Proposal Preparation for Submission*

*The Tribal Education Department (TED) Grant*

# THE TRIBAL EDUCATION DEPARTMENT GRANT PROPOSAL SUBMISSION

---

- ▶ All applications must adhere to the following guidelines. Include your DUNS Number when submitting your application. Submit questions related to the grant by email no later than June 12, 2015. Questions received after this date and before the application closing date may not be considered.
- ▶ The grant proposal is due June 15, 2015, *at 4:00 PM Eastern Time*. The proposal should be packaged for delivery to permit timely arrival. The proposal package should be sent or hand delivered to the Bureau of Indian Education, Attn: Wendy Greyeyes, 1849 C Street NW, MS-4657-MIB, Washington, DC 20240.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROPOSAL SUBMISSION

---

- ▶ Faxed proposals will NOT be accepted. Email submissions will be accepted. Email: [wendy.greyeyes@bie.edu](mailto:wendy.greyeyes@bie.edu). Email submissions are limited to attachments compatible with Microsoft Office Word 2007 or later and/or files with a .pdf file extension. Emailed submissions must not exceed 5MB total in size.
- ▶ Proposals submitted by Federal Express or Express Mail should be sent two or more days before the closing date. The proposal package should be sent to Bureau of Indian Education, Attn: Wendy Greyeyes, 1849 C Street NW, MS-4657-MIB, Washington, DC 20240. The tribe is solely responsible for ensuring its proposal arrives in a timely manner.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROPOSAL SUBMISSION

---

- ▶ The cover sheet should contain the Tribe's DUNS number, Tribe's Name, Project Director Name, and Contact Information. The proposal must be prepared on standard 8-1/2" by 11" page format, 1.5-spaced, single-sided, with 1" minimum margins. The type used must be 12-point or larger and all written communication must be legible. Resumes may be single spaced.



# THE TRIBAL EDUCATION DEPARTMENT GRANT PROPOSAL SUBMISSION

---

- ▶ **Proposal Submission Guidelines**
  - ▶ **The proposal must be organized as follows:**
    - ▶ Cover sheet;
    - ▶ Project Narrative (40 pages maximum);
    - ▶ Budget Narrative (15 pages maximum);
    - ▶ Work Plan (15 pages maximum); and
    - ▶ Additional Documents (resumes, supporting tribal resolution for grant application, educational codes, etc.).
  - ▶ The cover sheet should contain the Tribe's DUNS number, Tribe's Name, Project Director Name, and Contact Information. The proposal must be prepared on standard 8-1/2" by 11" page format, 1.5-spaced, single-sided, with 1" minimum margins. The type used must be 12-point or larger and all written communication must be legible. Resumes may be single spaced.
- 





# *Pre-Grant Training*

*The Tribal Education Department (TED) Grant*

# The Tribal Education Department Grant Important Dates

---

Activity	Date
Release grant notice	May 15, 2015
Pre-grant application training	
Webinar	May 18, 2015
Albuquerque, New Mexico	May 27, 2015
Bismarck, North Dakota	June 1, 2015
Grant applications submission due	June 15, 2015



# THE TRIBAL EDUCATION DEPARTMENT GRANT PRE-GRANT TRAINING

---

<b>Date</b>	<b>Time</b>	<b>Location</b>
Monday, May 18, 2015	11:00 a.m. to 2:00 p.m. (EDT)	Webinar: <a href="#">Registration</a>
Wednesday, May 27, 2015	9:00 a.m. to 12 p.m. (Local Time)	Bureau of Indian Education 1011 Indian School Road, NW Room 277 Albuquerque, New Mexico 87104
Monday, June 1, 2015	9:00 a.m. to 12 p.m. (Local Time)	United Tribes Technical College 3315 University Drive Building 61 Conference Room Bismarck, ND 58504



# THE TRIBAL EDUCATION DEPARTMENT GRANT INFORMATION

---

- ▶ **Tribal Education Department Grant Application Federal Register Notice**  
<https://s3.amazonaws.com/public-inspection.federalregister.gov/2015-11658.pdf>
  - ▶ **Section 2020 Tribal Education Department Resource:**  
<http://www.gpo.gov/fdsys/pkg/USCODE-2009-title25/pdf/USCODE-2009-title25-chap22-sec2020.pdf>
  - ▶ **Press Release:**  
<http://www.bie.edu/cs/groups/xbie/documents/text/idc1-030311.pdf>
- 



# THE TRIBAL EDUCATION DEPARTMENT GRANT INFORMATION

---

▶ **Questions?**

▶ **Contact: Wendy Greyeyes**

**Phone: 202-208-5810**

**Email: [wendy.greyeyes@bie.edu](mailto:wendy.greyeyes@bie.edu)**

