## Budget Formulation Process

**Example: FY 2016**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>Nov</td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Offices hold Tribal budget meetings</td>
<td>Tribes attend TBAC Nat’l mtg</td>
<td>RO/CO input; Budget Devel. Submit to DOI</td>
</tr>
<tr>
<td>FY 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CY 2014</td>
<td>CY 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OMB/DOI/IA negotiate on President’s Budget; Briefings, mark-ups, appeals</td>
<td>President submits to Congress</td>
<td>Congr. Brief’gs to staff &amp; Cong. Hearings; Effect and Capability Statements</td>
<td>Congressional mark-up of budget</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2015</td>
<td>FY 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2015</td>
<td>FY 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2015</td>
<td>FY 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY 2015</td>
<td>FY 2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CY 2015</td>
<td>CY 2016</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enacted budget received, or Continuing Resolutions if no enacted budget received</td>
<td>Execute FY 2016 budget</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CY 2017
- Continue executing FY 2016 budget (as necessary); Review of unobligated funds for redistribution
Translating Formulation to Execution

**Budget Formulation**

- Activity
- Subactivity
- Program

**Budget Execution**

- Fund
- Elementary/Secondary
- Budget Activity

<table>
<thead>
<tr>
<th>Subactivity</th>
<th>Program Element</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary and Secondary (forward funded)</td>
<td></td>
</tr>
<tr>
<td>ISEP Formula Funds</td>
<td></td>
</tr>
<tr>
<td>ISEP Program Adjustments</td>
<td></td>
</tr>
<tr>
<td>Education Program Enhancements</td>
<td></td>
</tr>
<tr>
<td>Student Transportation</td>
<td></td>
</tr>
<tr>
<td>Early Child and Family Development</td>
<td></td>
</tr>
<tr>
<td>Tribal Grant Support Costs</td>
<td></td>
</tr>
</tbody>
</table>
Lines of Accounting (LOA)

• Lines of Accounting

2-year - 146/72100
AADD32N070 16/17 A0E320010 413A
  Funds Ctr FY Functional Area BOC

Reimbursable – 145/72100
AADD32N070 15/17 A087B2525 252I
Accounting Periods/Years

Accounting Periods (Fiscal year)

1st Fiscal Quarter:
AP1->001/2016: October-2015
AP2->002/2016: November-2015
AP3->003/2016: December-2015

2nd Fiscal Quarter:
AP4->004/2016: January-2016
AP5->005/2016: February-2016
AP6->006/2016: March-2016

3rd Fiscal Quarter:
AP7->007/2016: April-2016
AP8->008/2016: May-2016
AP9->009/2016: June-2016

4th Fiscal Quarter:
AP10->010/2016: July-2016
AP11->011/2016: August-2016
Report Headers

Fund Status

Fund: 156A2100DD (two year)
  146A2100RM (reimbursable three year)

Budget Activity: A0E30- ISEP
  (First 5 characters of the Functional Area)

Budget Program: A0E300010-Basic Instruction
  (First 9 characters of the Functional Area)
Fund Status continued....

**Consumable Budget**: Funds loaded into FBMS at the Version 1 SALT level (should mirror FDD/FED document)

**Commitments**: PR is certified in SAP and goes into PRISM

**Unliquidated Obligations (UDO)**: Grant amendment is released in PRISM for payment (obligation)

**Total Expenditures**: ASAP draw down

**Total Obligations (Including Commitments)**:

**Available Funds**: Consumable Budget minus Total Obligations
Transaction and UDO Report Notes

**Transaction:**
- Posting Date (per SPL)
- Fiscal Year/Period
- Commit/Obligation Line Items
- FI Line Items (Invoice/Payments)

**UDO:**
- Last Update Date
- Period of Performance From
- Period of Performance To
- Delivery Date
- Days Elapsed
Appropriations Law

• Purpose
  – Is the purpose of the expenditure/obligation proper?
  – 31 USC § 1301(a) – Purpose statute

• Amount
  – Is the expenditure/obligation within the amount appropriated/available?
  – Antideficiency Act - 31 USC §§1341-51; 1511-1519

• Time
  – Will the obligation of funds occur within the period of time during which the funds are available?
  – *Bona Fide* Need  31 USC § 1502(a)
ANTI-DEFICIENCY ACT

• 31 United States Code 1517 (a)
  – Prohibits “making obligations or expenditures in excess of an apportionment or reapportionment, or in excess of the amount permitted by agency regulations.”