Part B Unmet Needs

Bureau of Indian Education
August 23, 2018
1:00 - 2:00 (MDT)
Presenter: Connie Albert, Education Program Specialist
Agenda

- Purpose of Unmet Needs

- How to evaluate and determine whether to apply for unmet needs.

- How to apply for Unmet Needs

- DPA review process
Purpose: What is Unmet Needs?

An opportunity to apply for additional Part B supplemental funds if:

1. Priority 1 - Increase in numbers of NEW high needs students **or**
2. Priority 2 – Substantial Increase (at least 10%) in new special education enrollment.
   *Schools can apply for only Priority 1 or 2, not both.

3. Priority 3 - Unique circumstances
   *Schools are eligible to request for Unique Circumstances **in addition** to Priority 1 or Priority 2
Priority 1- Increase in # of NEW high needs students Requirements

- Attach a current list of students with disabilities using the NASIS Ad Hoc Reporting (Special Education Receiving Services)
  - The list must be verified and signed by the school administrator

- Students must have a current and valid Eligibility Determination and a current Individualized Education Program (IEP)
  - IEP shall be locked and uploaded into the Special Education NASIS module
Priority 2 - Substantial Increase (at least 10%) in new special education enrollment Requirements

- A school may request additional funds due to a 10% or greater increase in NEW special education student enrollment and were NOT included in the child count data submitted on October 27, 2017.

- The new student(s) must be enrolled and present by September 14, 201 (at least 10% increase over the previous year enrollment).

- Attach a current list of students with disabilities using the NASIS Ad Hoc Reporting (Special Education Receiving Services)
  - The list must be verified and signed by the school administrator

- Students must have a current and valid Eligibility Determination and a current Individualized Education Program (IEP)
  - IEP shall be locked and uploaded into the Special Education NASIS module
Priority 3 - Unique circumstances

Requirements

- *Schools may request for additional funds to meet the needs of newly enrolled students with disabilities that may not been adequately addressed with the provided resources (Part B Carry-Over, 15% ISEP funds, and/or the current Part B Funds) for some unique set of circumstances that exist at the school.*

- *To apply for Priority #3 the school must have the following items attached (use a separate sheet of paper for the Narrative and budget):*

  - A concise written narrative describing the unique circumstances for the school to meet the needs of the child to provide special education and/or related services. Include in the narrative the resources needed to provide the services to the student(s).

  - Attach a detailed budget with justification indicating how the requested funds will be utilized.
As a school what should I consider whether to apply for Unmet Needs:

✓ Student attrition /retention –
  ✓ SY2017-18 student count versus SY2018-19 student count.

✓ Funding from:
  • 15% ISEP base funds for Special Education program
  • ALL Carry-over and
  • Current Part B funds/allocation received for SY2018-19
How to apply

- Complete the application – SY2018-19 Unmet Needs Application
  - Located in Native Star/Resources/Docs& Links

- Attached the school’s current Student list with NASIS # numbers only with Priority 1 or 2. Signed by the school administrator

- FAX Unmet Needs application to Attention: Connie Albert @505-563-5281
  OR
  - SCAN and email all the required Unmet Needs application and email to Fiscal.Accountability@bie.edu

- Due Monday in September 17, 2018
LOCATION OF UNMET NEEDS APPLICATION
BIE Website: www.Bie.edu
Home page – Location: Bottom right-hand corner

NATIVE STAR: BIE's Tool for Continuous School Improvement
To log in click here
To learn More, click here.

Need to find a BIE school? Click the map image below:
Log-In

Indistar®
powered by Academic Development Institute ↓

Bring Your Leadership Team's
Native Star

Main Menu
- Home

Our Direction
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- Set Direction

Our Meetings
- Manage Meetings

Success Cycle
- Assess, Create, Monitor

Our Progress
- Reports
- Feedback

Resources

Program Contact

Tech Support

Our Direction

Normative Objectives (Ongoing)
8
- Update Profile
- Set Direction

Our Meetings

Leadership Team (Last 90 Day)
2
- Manage Meetings

Complete Forms
Resources

Indicators, Wise Ways, and Rubrics

Docs & Links

Indistar Website

Step 1: Select a Level to view. Select Level: - select level -
IDEA Part B Unmet Needs Application

All BIE-funded may apply for Unmet Needs.
Due: September 17, 2018

Schools can scan and email the completed application to: fiscal.accountability@bie.edu.

For further questions, contact Connie Albert (505) 563-5180
• Document will download to your computer

• Open Document and complete the application

• BIE-DPA will notify the school upon receipt of the FAX or email
HOW TO DO AN AD HOC REPORT IN NATIVE AMERICAN STUDENT INFORMATION SYSTEM (NASIS)
Go to NASIS site
Use the Drop down box

• Year 18-19
• Calendar – Select Academic calendar
• Select the group
• Print each group level
Go Index tab/ Scroll down to Ad Hoc Reporting/ Click down arrow to open up Ad Hoc reporting list

Click on Filter Design
This screen will pop up
Click on the + sign next to Shared Filter – Ad Hoc Report is already made for each school
Scroll down and locate Student Special Education Receiving Service

Click the document open
Click on Test

It will open a list of students for the group you selected under calendar (slide 22)
Review and verify student list

- Print and attach with the Unmet Needs Application
- School Administrator must sign verifying the student list
NEXT STEPS
BIE-DPA Process

1. School Application reviewed for completeness

2. Assess student count data from SY2017-18 and submitted NASIS student count.

3. Evaluate all funds the schools has received.

4. Review all IEP’s in NASIS (current and locked)

5. Read and review Unique Circumstances

6. Notify schools of results and prepare Fund Distribution Document if the school is eligible.
HELPFUL TIPS
Indistar 3.0 Redesign Step-by-Step
Tech Support
IDEA Staff Information

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