

*****NOTICE*****

**Bureau of Indian Education
Division of Performance and Accountability
WebEx Online Training**

Topic: American Recovery and Reinvestment Act (ARRA) Reporting

Presenter: Frankie P. Dumanal, PMP
Senior Project Manager
Assistant Secretary – Indian Affairs

Date and Time:

Tuesday, March 16, 2010

ADD-West, ADD-Navajo & ADD-East

9:00 am – 10:30 am (PDST*)

10:00 am – 11:30 am (MDST*)

11:00 am – 12:30 pm (CDST*)

12:00 pm - 1:30 pm (EDST*)

*Daylight Savings Time begins on March 14th

Maximum Participants: 100 participants

Who should participate: Tribal Controlled School administrators and business managers located with the BIE's Associate Deputy Director (ADD) West, ADD Navajo, ADD East areas and the Education Line Office staff.

To join the WebEx training session:

1. Call 888-417-0376 then enter code 1509140 and say your school name and the number of participants with you.
2. As a courtesy to other participants:
 - a. Mute your telephone,
 - b. Do not use cell phone,
 - c. Un-mute your phone when asking a question.
3. Log on to <https://dcma100.webex.com> and locate your session. Then click "Join Now."
4. Type your name / name of school (*example: John Doe / Cottonwood DS*), and Email address in the appropriate box.
5. Enter the session password: Sped1234
6. Follow the instructions that appear on your screen.

To join the teleconference only: Call 888-417-0376 and enter code 1509140 for the conference call.

For assistance: You may contact Sarah Murphy at (505) 563-5395, or Rachael Lujan at (505) 563-5398.

To download the training materials:

<http://www.bie.edu/home> => ARRA => Training => American Recovery and Reinvestment Act (ARRA) Reporting
