Memorandum

To: Education Line Officers
    School Principals

From: Acting Associate Deputy Director,
      Division of Performance and Accountability

Subject: Closure of Contracts Funded by the Residential Education Placement Program (REPP)

As noted in the memo dated November 17, 2011, the REPP funds are no longer available for new student placements. The remaining funds can be used for the education costs for only those students who were in placement for the current school year. However, the contracts for those students will end March 31, 2012. Schools with students placed with current REPP funds will need to utilize other school funds to set up new contracts for continuation of services/placements. For the student with disabilities, the school Individual Education Program (IEP) team determines the specialized program and services and ensures that a free appropriate public education is provided in the least restrictive environment.

The Bureau operated schools will need to set up the contracts as soon as possible. The purchase requisition for new contracts should be identified as “Urgent, Student Placement” and sent to the Acquisition Office in Albuquerque, New Mexico to the attention of Marita Roth. Although it takes a minimum of 90 days to process new contracts, Ms. Roth will try to process the new contracts as soon as she receives the documents to meet the start (April 1, 2012) of the new contracts for the continuation of services for the students. The REPP Education Specialist in your region is available to provide technical assistance and guidance. Contact Donna EagleStaffJetty via email at donna.eaglestaff@bie.edu or call her at (702) 854-3625 for the schools in the ADD East Region; and contact Bertha Muskett via email at bertha.muskett@bie.edu or call her at (505) 786-6006 for the schools in the ADD West Region or ADD Navajo Region.

Transition is difficult and your effort for a smooth transition is appreciated, thank you.

cc: Jeff Sena, Supervisory Contracting Officer
    Roxanne Brown, Associate Deputy Director, East Region
    Bart Stevens, Associate Deputy Director, West Region
    Monty Roessel, Associate Deputy Director, Navajo Region