Compliance Checklist

The Title I law provides a number of parental involvement requirements. Below is a compliance checklist for your schools to be mindful of these requirements and that they are addressed on a yearly basis.

|  |  |  |  |
| --- | --- | --- | --- |
| **Parents Right to Know (NCLB 1111)** | | | |
| **Compliance Requirements** | **Yes** | **No** | **Comments** |
| Parents have the right to know the qualifications of their children’s teacher. At the beginning of each school year, the school must notify parents of such information. |  |  |  |
| **Schoolwide Program Criteria (NCLB 1114)** | | | |
| **Compliance Requirements** | **Yes** | **No** | **Comments** |
| Parents must be involved in the planning, reviewing, and improving the schoolwide plan. This plan must include a parental involvement policy and a strategy to engage parents/families. |  |  |  |
| Participating in FET/”Next Steps”/Family Engagement Indicators involving parents as team members |  |  |  |
| **Academic Assessment & Local Educational Agency & School Improvement (NCLB 1116)** | | | |
| **Compliance Requirements** | **Yes** | **No** | **Comments** |
| *Adequate Yearly Progress* – A copy of the school’s annual yearly progress reports must be provided to parents along with an explanation of the report. |  |  |  |
| **Parental Involvement (NCLB 1118)** | | | |
| **Compliance Requirements** | **Yes** | **No** | **Comments** |
| *Parent Involvement Policies* - Each school receiving Title IA funds or services must collaboratively develop, agree upon and distribute to parent(s) of participating children, parental involvement policies that contain information required by the law. **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *Parent Involvement Compacts -* Compacts must be developed yearly which includes all school community members, including parents, teachers, principals, students, and involved community members, who will agree to share responsibility for the learning among students at the school.  **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *Annual Parent Meetings -* The school is required to host a meeting for parents to explain the Title I program at the school and its requirements and how parents can be involved in their child’s education.  **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *Assessing/Evaluating Your School’s Parent Involvement Program -* The school must assess their parent involvement component. This can be achieved by requesting parents to participate in a formal meeting or complete a survey questionnaire.  **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *Parent Trainings -* The school provides parents with opportunities to become partners with the school and enhance their child’s education at home and at school through parent trainings.  **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *Annual Review Meeting –* Title I require a review to be conducted of the entire Title I program each year. Parents must be informed of the results of this meeting.  **This is uploaded on the NS Filing Cabinet.** |  |  |  |
| *1% Compliance -* If a school’s Title I allocation is $500,000 or more, they are then required to set aside 1% of their Title I allocation for parental involvement.  **Information should be included in the Consolidated Schoolwide Budget uploaded in the NS Filing Cabinet**. |  |  |  |

**Valerie Todacheene, Education Program Specialist, Division of Performance & Accountability, Bureau of Indian Education, 505-563-5269**.