

HR Benefits Notification

TO: Bureau of Indian Education Employees - Title 5 Employees
All Bureau of Trust Funds Administration Employees

SUBJECT: ***OPEN ENROLLMENT*** for SAMBA Employee Benevolent Fund (EBF)
May 1, 2021 to May 31, 2021

SAMBA has announced Open Enrollment period for enrollment in the Employee Benevolent Fund (EBF). This open enrollment is applicable to all PERMANENT full and part-time employees within the Department of the Interior who are actively at work (not on official leave, active military duty, or leave without pay status). This refers to Title 5 employees only .

BIE Contract Education employees under Title 25 CFR (e.g., school year and year long employees) **are not eligible** for coverage under Employee Benevolent Fund because employment is contingent on annual renewal of the employment contract. The SAMBA Employee Benevolent Fund (EBF) provides a lump sum death benefit payment to the beneficiary(ies) of a participating deceased **DOI** employee. The benefit is usually paid within 24 to 48 hours after notification of death. Your beneficiary(ies) can use this benefit to help sustain them while your other benefits are being finalized.

Annual Premium: There are two coverage options:

- \$39 per year for a death benefit payment of \$17,500, OR
- \$78 per year for a death benefit payment of \$35,000

NOTE: *The annual premium will be prorated for mid-year enrollments. For June 1 through December 31, 2021, the prorated premiums are:*

- \$22.87 for a death benefit payment of \$17,500, OR
- \$45.73 for a death benefit payment of \$35,000

Enrollment is done online through SAMBA's website at www.sambaplans.com.

STEP 1: Go to the [Employee Benevolent Fund](#) page

STEP 2: Click on the [Participating Federal Agencies](#) button

STEP 3: Select **DOI - (employing agency)** from the participating agency dropdown list

STEP 4: Follow the prompts to login/register on the SAMBA website and enroll for coverage

Enrollment begins May 1, 2021 and **must** be completed by May 31, 2021.

For more detailed information on SAMBA's Employee Benevolent Fund, please visit SAMBA's website. <https://www.sambaplans.com/employee-benevolent-fund/>

If you have questions, contact SAMBA at (800) 638-6589, Monday - Friday, 8:00 am - 5:00 pm ET or send a secure email via the [Contact Us](#) page on the SAMBA website.