

NOTICE

**Bureau of Indian Education
Division of Performance and Accountability**

Residential Life: WebEx Online Training

Topic: Introduction of the Residential Behavioral Health Manual

Presenters: Dr. Angelita Felix, John Struck, Marsha LaFollette

Date: Tuesday, February 23, 2010
Wednesday, February 24, 2010

Time: 1:00 PM MST/2:00 PM CST/3:00 PM EST
(1 WebEx session per day, the session is scheduled for 90 minutes each.)

Maximum Participants: 25 participants per session

Who should participate: Dorm Managers, Home Living Specialists, Dorm/School Counselors, and Behavioral Health Staff

To join the WebEx training session:

1. Call 888-417-0376 then enter code 1509140 and say your school name and the number of participants with you. As a courtesy to other participants:
 - a. **Mute your telephone,**
 - b. Do not use cell phone,
 - c. Un-mute your phone when asking a question.
2. Log on to <https://dcma100.webex.com> and locate your session. Then click "Join Now."
3. Type your name / name of school (*example: John Doe / Cottonwood DS*), and Email address in the appropriate box.
4. Enter the session password: Sped1234
5. Follow the instructions that appear on your screen.

To join the teleconference only: Call 888-417-0376 and enter code 1509140 for the conference call.

For assistance: You may contact Dr. Angelita Felix at (505) 563-5240, or Rachael Lujan at (505) 563-5398.

For Training Materials:

<http://www.bie.edu/home> => Residential => Residential Resources => Training
