

How to Upload Documents in Native Star

PROVIDED BY: BIE – DIVISION OF PERFORMANCE AND ACCOUNTABILITY



How to Login?

On the Internet type in www.bie.edu to open the BIE website.

On the BIE homepage, look to the far right hand side, and use the scroll bar to move the page down until you see **NATIVE STAR: BIE's tool for Continuous School Improvement** and click on the first highlighted word [here](#)

(see [blue arrow](#))

BUREAU OF INDIAN EDUCATION
Doing What's Best for Students!

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NEWS

2/7/19
[Notice Environmental Assessment](#)
Noticia Environmental Assessment Proposad Massage Boards Lease Sherman Indian High School Grounds Riverside, California
[READ MORE](#)

2/7/19
[Individuals with Disabilities Education Act \(IDEA\) 2004 Bureau of Indian Education \(BIE\) Part B FFY2019 Grant Award Application](#)
Under the General Education Provisions Act and the IDEA of 2004, the BIE is required to publish their annual Part B Grant Award Application for 60 days, of which 30 days must be allowed to accept public comments. Public Post starts February 6, 2019
[READ MORE](#)

1/28/19
[Individuals with Disabilities Education Act \(IDEA\) 2004 Bureau of Indian Education \(BIE\) Part B FFY2019 Grant Award Application](#)
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[READ MORE](#)

1/28/19
[2019-2022 Title IV-B: 21st Century Community Learning Center \(21st CCLC\) Subgrant Application Announcement](#)
The BIE 21st CCLC program is announcing the application for the 2019-2022 cohort. The 21st CCLC

EVENTS

2/7/19
[March 12-14, 2019: Public Meeting of the Negotiated Rulemaking Committee](#)
The fourth in-person meeting of the BIE Standards, Assessments and Accountability System Negotiated Rulemaking Committee will take place in Phoenix, AZ, March 12-14, 2019
[READ MORE](#)

10/28/18
[FY19 IA-FMS Maximo Training Schedule 4 Day Hands-On Computer Lab Training and Webinars](#)
Contacts for Registration:
steven.lucas@bie.gov 505-563-5109
delia.flores@bie.gov 505-563-5193
[READ MORE](#)

10/22/18
[IA-FMS Training FY19](#)
We will have hands on training in Albuquerque for the remainder of the year. October 16-19, 2018; November 6-9, 2018; December 11-14, 2018. For more information contact Steven Lucas at 505-563-5109
[READ MORE](#)

10/22/18
[PFT 21st APP](#)
We will have hands on training in Albuquerque for the remainder of the year. October 16-19, 2018; November 6-9, 2018; December 11-14, 2018. For more

TRIBAL CONSULTATIONS

[BIE Strategic Direction](#)
[BIE Negotiated Rulemaking Committee](#)
[BIE Reorganization and Reform](#)
[BIE Webinar Series](#)
[Contact Us](#)
[BIE ESSA State Plan](#)

MISSION

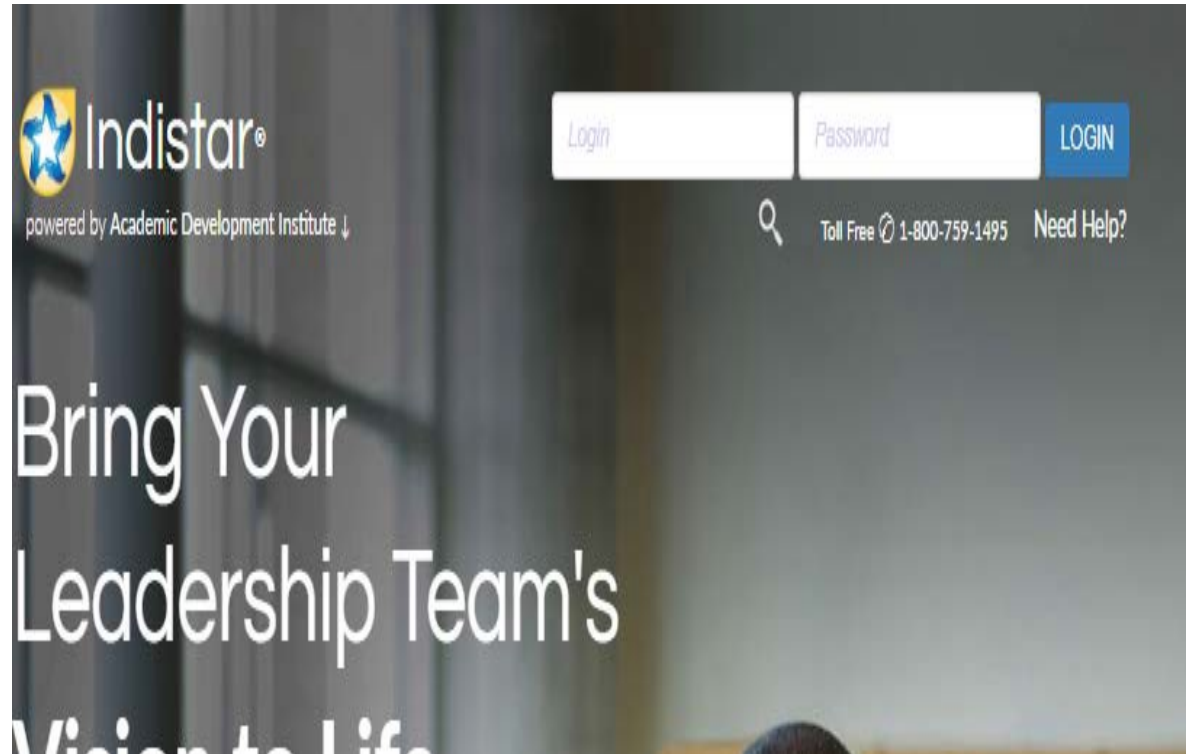
As stated in Title 25 CFR Part 92.3, BIE's mission is to provide quality education opportunities from early childhood through life in accordance with a tribe's needs for cultural and economic well-being, in keeping with the wide diversity of Indian tribes and Alaska Native villages as distinct cultural and governmental entities. Further, the BIE is to manifest consideration of the whole person by taking into account the spiritual, mental, physical, and cultural aspects of the individual within his or her family and tribal or village context.

NATIVE STAR: BIE's Tool for Continuous School Improvement
To log in click [here](#)
To learn More, click [here](#).

Welcome Page to Native Star

Enter the school Login
and Password, then click
on the LOGIN button.

Note: A Login and
Password for the Native
Star link has been
provided to your School
Administrator and Native
Star Process Manager.



- Once logged in, this screen will appear
- Click on folder in the right hand top corner of the screen



Indistar® New System Updates

Welcome, Test - Many Farms High School

Logins

Bureau of Indian Education

Our Direction

Normative Objectives (Ongoing)

7

Update Profile

Set Direction

Mission/Goals - Data Review - Select Indicators

Our Meetings

Leadership Team Meetings (Last 90 Days)

0

Manage Meetings

Success Cycle

Actions Completed (Last 90 Days)

1

Assess, Create, Monitor

Our Progress

Objectives Met (Last 90 Days)

1

View Reports

View Feedback

Complete Forms ▾ Submissions ▾ Snapshot ▾

Main Menu

Home

Our Direction

Update Profile

Set Direction

Our Meetings

Manage Meetings

Success Cycle

Assess, Create, Monitor

Our Progress

Reports

Feedback

Resources

Program Contact

Tech Support

Document Upload



Home / Document Upload

Document Upload

Upload a New File

Document Upload Instructions

3 - files uploaded of 125 - files allowed

Selected Folder:

Folders	# Files	Share
(SY18-19) 10--IDEA Part B	1	<input checked="" type="checkbox"/>
08--Title IV-B 21st CCLC Discretionary SY17-18	1	<input checked="" type="checkbox"/>
Holidays	1	<input checked="" type="checkbox"/>

Click on this button

Document Upload Tips

Ensure the documents you are uploading is located on your computer in file



Upload a New File

Document Upload Instructions

Important Notes:

- For browser compatibility, any spaces in the name of the file you are uploading will be replaced with underscores "_"
- If you are getting an error upon attempting to upload a scanned document, please re-save the file to a pdf. (Open scanned document in your computer, click FILE, Save As, ...pdf)*

*Additional information may be found on the Document Upload Instructions button above

Document Type:

New File:

No file chosen

Allowed File Types: .doc, .docx, .xls, .xlsx, .pdf, .ppt, .pptx, .txt

File size limit: 10 MB

Web Site Link:

*Title: Symbol '&' not allowed. Maximum title length is 100 characters.

*Add in Folder:

or create a new folder: Symbol '&' not allowed. Maximum name length is 100 characters.

Description:

Uploaded by:

1. Locate the file to upload

2. Name the document

3. Use drop down box and select the folder to add the correct folder

4. Insert a short description

5. Insert the person uploading the file

6. Click Upload

- Click the folder you uploaded the document into to verify

The document uploaded will show on the right side of the screen

The screenshot shows a web interface for document uploads. At the top, there is a dark blue header with 'Home' and 'Document Upload' links, and a lightbulb icon. Below the header, there is a 'Document Upload' section. On the left, there is a button 'Upload a New File' and a status '3 - files uploaded of 125 - files allowed'. Below this is a table of folders. On the right, there is a 'Document Upload Instructions' button and a 'Selected Folder' dropdown menu. Below the dropdown is a table showing the details of the selected folder's contents.

Folders	# Files	Share
(SY18-19) 10--IDEA Part B	1	✓
08--Title IV-B 21st CCLC Discretionary SY17-18	1	✓
Holdings	1	✓

Selected Folder: (SY18-19) 10--IDEA Part B

Edit	Title	Type	Upload Date	Uploaded By
	Sample	docx	08/07/18	School

Reminder

Check the State Bulletin folder for News & Updates.



School Year: 2018-2019 ▼	Drill Down to Schools & Districts	Resources
Select: District Information ▼	Data Mining	Reports
District: --- displaying all districts --- ▼	Login Activity	Forms for Review
	School Activity	District Activity
Summary Display Progress Submitted Reports Critique/Feedback	State Bulletin Board	

Summary (0)

