



Bureau of Indian Education Tribally Controlled School Staff WebET 2.0 System Access Request Form

SECTION 1A. USER INFORMATION

Legal Name (First, Middle, Last):

Title (e.g., Principal, Bus Driver):

Business Telephone Number:

Email Address:

School Name:

SECTION 1B. SUPERVISOR INFORMATION

Note: If requesting **School Administrator** Access, the Supervisor must be the Principal or Head of School.

Supervisor's Name (First, Middle, Last):

Supervisor's Title (e.g., Principal, Business Manager):

Supervisor's Telephone Number:

Supervisor's Email Address:

Section 1C. WebET 2.0 ACCESS LEVEL

School User (Data Entry Only):

School Admin User (Data Entry and Certification):

SECTION 2. WEBET 2.0 SYSTEM ACCESS – Access Requirements

Information Management Training (IMT) Completed: Yes Date on IMT Certificate:

Date Background Check Favorably Adjudicated:

My Background Check Was Adjudicated by (Agency or Person):

SECTION 3. EMPLOYEE AND SUPERVISOR SIGNATURE

This form must be signed by the User and Supervisor before a WebET 2.0 account can be created. The signatures below indicate that the user has read and will comply with the **Rules of Behavior** for the proper use of BIE systems, has completed the IMT Awareness Training, and has a complete, favorably adjudicated background check on file. By signing this form, the User and the Supervisor agree that ALL the above requirements are met.

User

Supervisor

WebET 2.0 is a U.S. Government computer system which may only be accessed and used by authorized personnel for official government business. Individuals using this computer system with or without authorization are subject and consent to having their activities on this system monitored and recorded by authorized system personnel. All data contained on this computer system may be monitored, intercepted, recorded, read, copied, or captured and disclosed in any manner by authorized personnel. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials, and could result in punishment by fine, imprisonment, or both (18 U.S. Code 1030). Unauthorized access or use of this computer system by any person whether authorized or unauthorized, constitutes consent to these terms and may subject violators to criminal, civil, and/or administrative action.

* Information Management and Technology (IMT) Awareness Training is available through DOI's external training management system, eDOIU: <https://www.doi.gov/doitalent/training-download>.

Please submit IMT Certificate with this form to StudentTransportation@bie.edu